

## Adhiparasakthi College of Arts and Science (Autonomous)

G.B. Nagar, Kalavai – 632 506, Vellore District

(Re-accredited by NAAC with B Grade with CGPA Score of 2.83)

### **Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

The campus has a designated Engineering Division with a Civil Engineer as its chief, which supervises the maintenance of the infrastructure. It has a separate set of Office staff as well as Maintenance staff consisting of technically qualified people as mechanics, plumbers, electricians, civil workers, carpenters and painters to look after the maintenance and repair. All equipments in the College are maintained by the visit of service personnel. The Office of the engineering division is in charge of

- \* Renewal of building license
- \* Renewal of stability certificate for building
- \* Renewal of fire safety license
- \* Renewal of sanitary license
- \* Obtaining approval for newly acquired land and plan approval for new buildings
- \* Maintenance of generators, reverse osmosis water plant and steam boiler facility.
- \* Annual electrical inspection work
- \* Cleanliness and Maintenance of all buildings and grounds
- \* Liaison with the government offices

The laboratories are maintained by the respective Laboratory Assistants under the guidance of the Heads of the Department. Class rooms and rest rooms are maintained by the team of menial staff.

### **Campus Specific Initiatives to Improve Physical Ambience**

- \* Greenness and cleanliness are the dominant features of the campus. A variety of plants, trees and saplings are planted around the campus.
- \* The trees are tagged with their botanical names.
- \* Right ambience for students and staff members is guaranteed by providing lush lawns and landscapes in front of both the UG and PG buildings.
- \* A pond with ducks adds to the grace of the main entrance.
- \* All the main pathways have tar roads.
- \* A special RO system has been installed to supply good purified water to all the students. Water cans are provided in all wings in the buildings.
- \* The generators are switched on during power cut. All the buildings are connected to centralized power supply.
- \* A special gym is set up to keep our students young and physically fit.
- \* The Management has appointed maintenance staff in the Engineering Division which looks after the maintenance and repair of the infrastructural facilities of Adhiparasakthi College of Arts and Science and its sister institutions. Repair works such as repairs of

furniture and fixtures, cleaning of water tanks, plumbing, electrical fittings are taken care of by the team of engineering division.

- \* Three men and nine women have been appointed to keep the College campus neat and clean, maintain gardens and to keep the College campus green and eco-friendly.
- \* Fire extinguishers are installed in all the laboratories, administrative areas, library and hostels.
- \* Internal stock verification and audit will be done every year.