

*Om Sakthi*



# **ADHIPARASAKTHI COLLEGE OF ARTS & SCIENCE**

**(AUTONOMOUS)**

**G.B. NAGAR, KALAVAI - 632 506. VELLORE DISTRICT, TAMILNADU**  
(Permanently Affiliated to Thiruvalluvar University, Accredited by NAAC with 'B' grade)

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Date: 11-06-2018

## MINUTES OF THE GRIEVANCE REDRESSAL COMMITTEE

Grievance Redressal committee meeting for the academic year 2018-2019 was conducted on 11-06-2018 at 11.30 AM in the Seminar Hall, Adhiparasakthi College of Arts and Science (Autonomous), Kalavai.

### **Members attended the meeting includes:**

- |   |   |             |
|---|---|-------------|
| 1. Dr.A.Mohamed Sadiq , Principal                                       | - | Chairman    |
| 2. Mrs. R. Bhavani, Asst. Professor, Dept. of Biochemistry              | - | Coordinator |
| 3. Mrs. M. Jayanthi, Head, Dept. of Biochemistry                        | - | Member      |
| 4. Dr. G.Anandharaj ,<br>Head, Dept. of Computer Science & Applications | - | Member      |
| 5. Dr. T. Panneerselvam, Head, Dept. of Microbiology                    | - | Member      |
| 6. Dr. S. Lakshmi, Head, Dept of Commerce                               | - | Member      |
| 7. Mr. A. Nisar Ahamed,<br>Head, Dept. of Business Administration       | - | Member      |
| 8. Mr. K. Murugan , Head, Dept. of Mathematics                          | - | Member      |
| 9. Miss. S. Anandhi (III MCA)   | - | Student     |
| 10. Mr. K. Babu (III B.Com)   | - | Student     |

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The following points were discussed

- Mrs. R. Bhavani, Grievance Redressal Coordinator welcomed all the members to the meeting of Grievance Redressal in the academic year of 2018-2019.
- The complaint letters received from the students were discussed and necessary remedial measures were suggested
- It was decided to provide bucket and mug in toilets wherever needed.
- It was decided to arrange stationery shop with in the campus or to request the canteen authorities to sale stationary and materials in the canteen.
- It was decided to extend net hour by 30 minutes and lend one additional library books for final UG and PG students.
- Mrs. M. Jayanthi, Associate Professor and Head, Department of Biochemistry proposed the Vote of thanks.
- The meeting was concluded by the chairman.

  
CO-ORDINATOR



  
PRINCIPAL  
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