

P.G. & RESEARCH COURSES

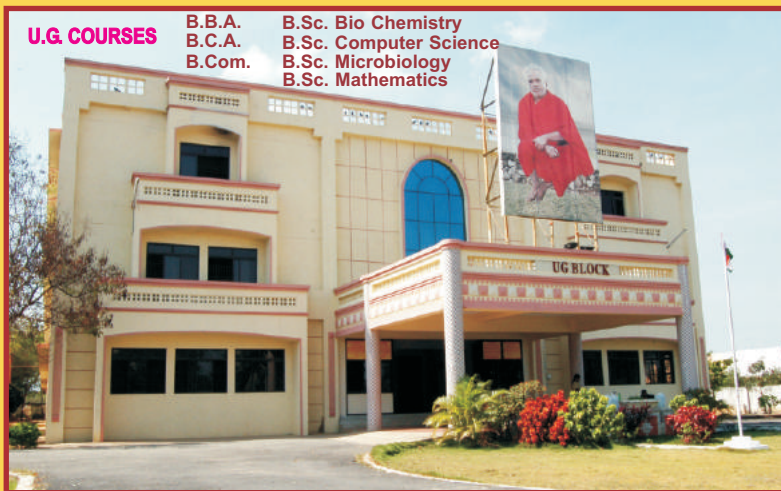
M.C.A (AICTE Approved)
M.Sc. Bio Chemistry
M.Sc. Microbiology
M.Sc. Information Technology
M.Com.
M.Phil. Bio Chemistry
M.Phil. Microbiology
M.Phil. Computer Science
M.Phil. Commerce
Ph.D. Bio Chemistry
Ph.D. Microbiology
Ph.D. Computer Science



P.G. BLOCK

U.G. COURSES

B.B.A. B.Sc. Bio Chemistry
B.C.A. B.Sc. Computer Science
B.Com. B.Sc. Microbiology
B.Sc. Mathematics



U.G. BLOCK

OM SAKTHI



ADHIPARASAKTHI COLLEGE OF ARTS AND SCIENCE

(AUTONOMOUS)

Accredited by NACC with B⁺⁺ Grade, Approved by AICTE - New Delhi
Permanently Affiliated to Thiruvalluvar University.



COLLEGE CALENDAR

2014 - 2015

G.B. NAGAR, KALAVAI - 632 506. VELLORE DISTRICT.

Phone : 04173 - 242226 Fax : 04173 - 242646

E-mail : apcasgbn19@rediffmail.com

Website : www.apcasgbn.com

முலமந்திரம்

ஓம் சக்தியே ! பராசக்தியே !
ஓம் சக்தியே ! ஆதிபராசக்தியே !
ஓம் சக்தியே ! மருவூர் அரசியே !
ஓம் சக்தியே ! ஓம் விநாயகா !
ஓம் சக்தியே ! ஓம் காமாட்சியே !
ஓம் சக்தியே ! ஓம் பங்காரு காமாட்சியே !
ஓம் சக்தியே ! பங்காரு அடிகளே ஓம் !
ஓம் சக்தியே ! பங்காரு அடிகளே ஓம் !
ஓம் சக்தியே ! பங்காரு அடிகளே ஓம் !
ஓம் ! ஓம் ! ஓம் !

தமிழ்த் தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலோமுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிற் சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்த நறுந்திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே ! தமிழணங்கே !
உன் நீரிளமை திறம்வியந்து செயல் மறந்து வாழ்த்துதுமே !
வாழ்த்துதுமே ! வாழ்த்துதுமே ! வாழ்த்துதுமே !

NATIONAL ANTHEM

Jana gana mana adhinayaka jayahe
Bharatha bhagya Vidhatha,
Punjba Sindhu Gujarata Marata
Dravida Uthkala Banga,
Vindhya Himachala Yamuna Ganga
Utchala Jaladhita ranga,
Tava subha name jahe
Tava subha asisha mage,
Gahe tava jaya gatha,
Jana gana mangala dayaka jayahe
Bharatha Bhagya - Vidhatha,
Jaya he, Jaya he, Jaya he
Jaya Jaya Jaya Jaya he.

வாழ்த்து

எண்ணருங் கலைகள் வாழி !
'இறைவன் நான்' என்னல் வாழி !
உண்ணிறை சக்தி பீடம்
ஓமெனும் ஒலியில் வாழி !
கண்ணிறை மணியே யான
கருமறைப் பொருளே வாழி !
தெண்டிறை உலக மெல்லாம்
விண்டுனை வாழி! வாழி !

ஓம் சக்தி !

NOTES

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COLLEGE CALENDAR

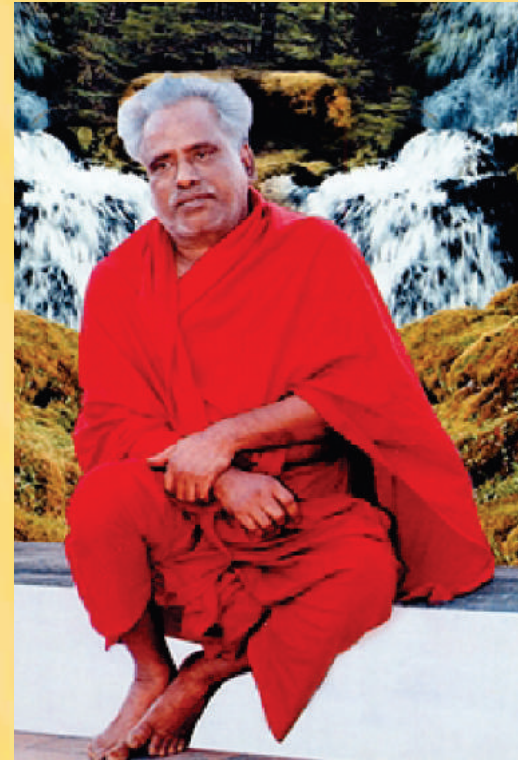
2014 - 2015



Sponsored by
ADHIPARASAKTHI CHARITABLE, MEDICAL,
EDUCATIONAL AND CULTURAL TRUST
MELMARUVATHUR - 603 319.

NOTES

NOTES



His Holiness Arulthiru "AMMA"
Founder President.

NOTES

NOTES



Thirumathi "AMMA"
Vice President.

APRIL 2015

WED	1		171
THU	2	Mahavir Jayanthi	~
FRI	3	Good Friday	~
SAT	4		~
SUN	5	Easter Sunday	~
MON	6	II Term Examination Begins	172
TUE	7	World Health Day	173
WED	8		174
THU	9		175
FRI	10		176
SAT	11		~
SUN	12		~
MON	13		177
TUE	14	Tamil New Year, Dr Ambedkar Birthday	~
WED	15		178
THU	16		179
FRI	17	World Haemophilia Day	180
SAT	18	World Heritage Day	~
SUN	19		~
MON	20	Semester Examination Begins	181
TUE	21		182
WED	22		183
THU	23		184
FRI	24		185
SAT	25		~
SUN	26		~
MON	27		186
TUE	28		187
WED	29		188
THU	30	Anti Child Labour Day	189

MARCH 2015

SUN	1		~
MON	2		149
TUE	3	Founder President Arulthiru Adigalar's Birthday	150
WED	4		151
THU	5		152
FRI	6		153
SAT	7		~
SUN	8		~
MON	9		154
TUE	10		155
WED	11		156
THU	12		157
FRI	13		158
SAT	14		~
SUN	15		~
MON	16		159
TUE	17		160
WED	18		161
THU	19		162
FRI	20		163
SAT	21	Telugu New Year	~
SUN	22		~
MON	23		164
TUE	24		165
WED	25		166
THU	26		167
FRI	27		168
SAT	28		~
SUN	29		~
MON	30		169
TUE	31		170



Sakthi Thiru. G.B. ANBALAGAN
Managing Trustee.

FEBRUARY 2015

SUN	1		~
MON	2	I Term Examination Begins	129
TUE	3		130
WED	4		131
THU	5		132
FRI	6		133
SAT	7		~
SUN	8		~
MON	9		134
TUE	10		135
WED	11		136
THU	12		137
FRI	13		138
SAT	14		~
SUN	15		~
MON	16		139
TUE	17		140
WED	18		141
THU	19		142
FRI	20		143
SAT	21		~
SUN	22		~
MON	23		144
TUE	24		145
WED	25		146
THU	26		147
FRI	27		148
SAT	28	National Science Day	~

JANUARY 2015

THU	1	New Year	~
FRI	2		113
SAT	3	Miladi Nabi	~
SUN	4		~
MON	5		114
TUE	6		115
WED	7		116
THU	8		117
FRI	9		118
SAT	10		~
SUN	11		~
MON	12		119
TUE	13	Bogi Festival	~
WED	14	Pongal Festival	~
THU	15	Thiruvalluvar Day	~
FRI	16	Uzhavar Dhinam	~
SAT	17		~
SUN	18		~
MON	19		120
TUE	20		121
WED	21		122
THU	22		123
FRI	23	Last date for second term fee with fine	124
SAT	24		~
SUN	25		~
MON	26	Republic Day	~
TUE	27		125
WED	28		126
THU	29		127
FRI	30		128
SAT	31		~

PERSONAL MEMORANDUM

Name..... Roll No. :

Class..... Branch :

Date of admission :

Date of birth :

School/College last studied :

Day-scholar/Hosteller :

Father/Guardian Name :

Occupation :

Address :

a) Office :

:

:

Pincode :

Phone No. :

b) Residence :

:

:

Pincode :

Phone No. :

Height :.....Cms. Weight :..... Kgs. Blood Group

Date :

Signature of the Student.

VISION

Our vision is to mould youth, to combat changing challenges and to serve global community with professional competence and spiritual commitment to excellence.

MISSION

Our mission is to provide quality, value-based and career-oriented education to students, especially rural young men and women, who will be agents of social transformation and global development through their selfless and spiritual service.

DECEMBER 2014

MON	1	Even Semester Begins	91
TUE	2		92
WED	3		93
THU	4	Navy Day	94
FRI	5	Armed Forces Flag Day	95
SAT	6		~
SUN	7		~
MON	8		96
TUE	9		97
WED	10	World Human Rights Day	98
THU	11		99
FRI	12		100
SAT	13		~
SUN	14		~
MON	15		101
TUE	16		102
WED	17		103
THU	18		104
FRI	19		105
SAT	20		~
SUN	21		~
MON	22		106
TUE	23		107
WED	24		108
THU	25	Christmas Festival	~
FRI	26		109
SAT	27		~
SUN	28		~
MON	29		110
TUE	30		111
WED	31		112

NOVEMBER 2014

SAT	1		~
SUN	2		~
MON	3		~
TUE	4	Moharam Festival	~
WED	5		~
THU	6		~
FRI	7		~
SAT	8		~
SUN	9		~
MON	10		~
TUE	11		~
WED	12		~
THU	13		~
FRI	14		~
SAT	15		~
SUN	16		~
MON	17		~
TUE	18		~
WED	19		~
THU	20		~
FRI	21		~
SAT	22		~
SUN	23		~
MON	24		~
TUE	25		~
WED	26		~
THU	27		~
FRI	28		~
SAT	29		~
SUN	30		~

ADHIPARASAKTHI CHARITABLE, MEDICAL, EDUCATIONAL AND CULTURAL TRUST (Regd.)

MELMARUVATHUR 603 319, Tamil Nadu, India.

Arulthiru BANGARU ADIGALAR

Founder-President.

"All are children of one Mother

All Human beings belong to one race of Humanity"

ARULMIGU ADHIPARASAKTHI SIDDHAR PEETAM is situated at Melmaruvathur, 92 km from Chennai. This unique 2000 year old "**SIDDHAR PEETAM**" has 21 Siddhars in "**JEEVA SAMADHI**" and has the Mother Goddess in "**SWAYAMBHU**" form.

Poojas, Archanas and Abishekams are performed daily in accordance with the procedures laid down by the Mother and not as per the usual agamic rites. All are allowed to enter the sanctum sanctorum irrespective of caste, creed and religion for performing prayers, poojas, archanas and abishekams.

A unique feature is that the ladies trained by Mother are permitted to do poojas and yagnas.

HIS HOLINESS ADIGALAR THE UPHOLDER OF DHARMA

His holiness Bangaru Adigalar is the living incarnation of goddess Adhiparasakthi. He is the upholder of "Dharma in this Kaliyuga, the living God who has shown by practice that Spirituality is the blend of Devotion and Duty.

Duty is service to the deprived and to the downtrodden.

His objective is to carry spirituality to doorsteps of common man, so that the human race is elevated as a whole.

MOTHERS'S ASPIRATIONS

Mother wants all her children to live in peace and prosperity in comfort. But unfortunately, the evils of racial discrimination, economic

inequalities, communal bias, class distinctions, linguistic fanaticism and social instability plague the world. This is the consequence of the decline in the spiritual value and the emergence of materialism.

To overcome these problems the “Mother” wants each of Her devotees to help the oppressed and the underprivileged. The first step in this direction is the formation of the Adhiparasakthi Charitable, Medical Educational and Cultural Trust.

The Trust is created in 1978 with the prime objective to spread spirituality and render social and community services irrespective of caste, creed, community and religion.

WEEKLY WORSHIPPING CENTRES (MANDRAMS)

Weekly worshipping Centres are sponsored by the Trust function throughout the country and also abroad (Malaysia, Singapore, Africa, France, U.K., U.S.A., etc). These centers guide the devotees through weekly prayers in the homes of distressed families in order to alleviate their suffering.

SERVICES RENDERED BY THE ADHIPARASAKTHI TRUST

Apart from this, the Trust organizes innumerable social activities like building homes for the poor; providing housing colonies for lepers; renovating dilapidated temples; distributing food and clothing to families affected by ravages of nature; donating books and clothing to poor children; giving crutches and other help to the handicapped; assisting poor farmers and artisans with implements; running crèches and orphanages for children and homes for the aged; helping widows and destitutes imparting training in crafts to the poor; performing last rites in ceremonial manner for orphans and weaker sections and providing spectacles to poor.

THE ADHIPARASAKTHI YOUTH WING

Youth Wings are functioning at various centers with a view to mould young minds in the right path and save them from the clutches of drugs and alcohol and prepare them spiritually to face the day to-day problems of life. The energy and creativity are channelised into social services for the poor and the needy.

OCTOBER 2014

WED	1		78
THU	2	Gandhi Jayanthi, Saraswathi Pooja	~
FRI	3	World Habitat Day, Vijayadasami	~
SAT	4		~
SUN	5	Bakrid Festival	~
MON	6	II Term Examination Begins	79
TUE	7		80
WED	8	Indian Air Force Day	81
THU	9		82
FRI	10	National Postal Day	83
SAT	11		~
SUN	12		~
MON	13		84
TUE	14		85
WED	15		86
THU	16		87
FRI	17		88
SAT	18		~
SUN	19		~
MON	20		89
TUE	21		90
WED	22	Diwali Festival	~
THU	23	Semester Examination Begins	~
FRI	24		~
SAT	25		~
SUN	26		~
MON	27		~
TUE	28		~
WED	29		~
THU	30		~
FRI	31		~

SEPTEMBER 2014

MON	1	World Peace Day	56
TUE	2		57
WED	3		58
THU	4		59
FRI	5	Teacher's Day	60
SAT	6		~
SUN	7		~
MON	8	World Literacy Day	61
TUE	9		62
WED	10		63
THU	11		64
FRI	12		65
SAT	13		~
SUN	14		~
MON	15		66
TUE	16	World Ozone Day	67
WED	17		68
THU	18		69
FRI	19		70
SAT	20		~
SUN	21		~
MON	22	Rose Day (Welfare of Cancer Patient)	71
TUE	23		72
WED	24		73
THU	25		74
FRI	26	Day of Deaf	75
SAT	27	World Tourism Day, Tamil Mandra vizha	~
SUN	28		~
MON	29		76
TUE	30		77

FREE MEDICAL AID

The Trust provides free and quality medical aid to the rural poor through the outpatient centers. Three doctors and Para-medical staff are manning this unit on a daily basis. Every Sunday, senior specialists of all branches of medicine attend this center to render special advice.

MEDICAL CAMPS AND SERVICES

Medical camps like geriatric camp, eye camp, ENT camp, blood donation camp etc., are conducted from time to time. Besides, veterinary camps are also conducted at various centers periodically.

A 200 bed modern hospital with all facilities including operation theatres, maternity and paediatric wards is functioning. Emergency and causality medical services are available round the clock.

ADHIPARASAKTHI CHARITABLE, MEDICAL RESEARCH INSTITUTE

The forthcoming Adhiparasakthi Charitable, Medical Research Institute will impart a high standard of education and training in nursing, physiotherapy, occupational therapy, pharmacology, clinical pathology and the like and will be a precursor to the beginning of Adhiparasakthi Medical College.

The entire expenses are met out of donations from philanthropists and the public. These donations are exempted from income tax.

CONFERENCES FOR SOCIAL WELFARE

The Trust has conducted several spiritual conferences, the main objective of which is to foster oneness among the people and for social welfare. The Trust makes determined and dedicated efforts to attain speculative knowledge of divinity in bringing harmony worldwide and establishing a spiritual commonwealth.

ADHIPARASAKTHI EDUCATIONAL INSTITUTIONS

Melmaruvathur Campus:

- ❖ Adhiparasakthi Matriculation and Higher Secondary School
- ❖ Melmaruvathur Adhiparasakthi High School
- ❖ G.B Public School
- ❖ Adhiparasakthi ANNAI ILLAM
- ❖ Adhiparasakthi Polytechnic College
- ❖ Adhiparasakthi Engineering College
- ❖ Adhiparasakthi College of Nursing
- ❖ Adhiparasakthi College of Physiotherapy
- ❖ Adhiparasakthi College of Pharmacy
- ❖ Adhiparasakthi Dental College
- ❖ Melmaruvathur Adhiparasakthi Institute of Medical Science and Research

G.B. Nagar Campus:

- ❖ Adhiparasakthi College of Arts & Science (Autonomous)
- ❖ Adhiparasakthi Agricultural and Horticultural College
- ❖ Adhiparasakthi Institute of Agricultural
- ❖ Adhiparasakthi College of Engineering
- ❖ Adhiparasakthi College of Education
- ❖ Adhiparasakthi Teacher Training Institute

AUGUST 2014

FRI	1	International Friendship Day	37
SAT	2		~
SUN	3		~
MON	4	I Term Examination Begins	38
TUE	5		39
WED	6		40
THU	7		41
FRI	8		42
SAT	9		~
SUN	10		~
MON	11		43
TUE	12		44
WED	13		45
THU	14		46
FRI	15	Independence Day	~
SAT	16		~
SUN	17	Krishna Jayanthi	~
MON	18		47
TUE	19		48
WED	20		49
THU	21		50
FRI	22		51
SAT	23		~
SUN	24		~
MON	25		52
TUE	26		53
WED	27		54
THU	28		55
FRI	29	Vinayagar Chadurthi	~
SAT	30		~
SUN	31		~

JULY 2014

TUE	1		15
WED	2		16
THU	3		17
FRI	4		18
SAT	5		~
SUN	6		~
MON	7		19
TUE	8		20
WED	9		21
THU	10	World Population Day	22
FRI	11		23
SAT	12		~
SUN	13		~
MON	14		24
TUE	15		25
WED	16		26
THU	17		27
FRI	18		28
SAT	19		~
SUN	20		~
MON	21		29
TUE	22		30
WED	23		31
THU	24		32
FRI	25		33
SAT	26	Graduation Day	~
SUN	27	National Diabetic Day	~
MON	28		34
TUE	29	Ramzan Festival	~
WED	30		35
THU	31		36

ADHIPARASAKTHI COLLEGE OF ARTS AND SCIENCE (Autonomous)

G.B.Nagar, Kalavai, Vellore District 632 506.

HISTORY OF THE COLLEGE

The Adhiparasakthi Charitable, Medical, Educational and Cultural Trust, Melmaruvathur renders dedicated service to the cause of education and service to humanity by establishing several institutions. The members of the Trust are people of eminence in various walks of life viz., Education, Research, Industry, Business and Administration. His Holiness Arulthiru BANGARU ADIGALAR is the Founder President of the Trust. Adhiparaskthi Institute of Science Agriculture and Technology (APISAT) founded by the Trust is unique that is totally committed to quality innovation dynamism and social relevance. Study, Spirituality and Service are its MOTTO. Inculcation of character and virtues, besides academic training are its hallmark. Duty, Dignity and Discipline are its watchwords. It is keen that students should shine as model citizens and men of eminence and excellence in our society.

Adhiparasakthi College of Arts & Science is the first self-financing college started in this part of the state in the year 1988. It was affiliated to Madras University till the academic year 2000-2001 and from the year 2001-2002 onwards, it is affiliated to Thiruvalluvar University, Vellore. To begin with three undergraduate courses viz., B.Sc., Biochemistry, Microbiology and Computer Science were

offered. In the year 1993-94, the college was upgraded as postgraduate college and started offering M.C.A., programme. From 1994-95, M.Sc., Biochemistry and M.Sc., Applied Microbiology were added. In the year 1999-2000, B.C.A. was introduced. From 2001-2002 M.Sc., Information Technology and M.Sc., Computer Science and Technology were offered in the college. B.Com. and B.B.A. Courses were introduced from 2004-2005. M.Phil (Full time and Part time) in Computer Science, Biochemistry and Microbiology were introduced in 2004- 2005. M.Com was introduced from 2007-2008. M.Phil (Full time and Part time) in Commerce was introduced in 2009.

The College has been recognized as a center for Ph.D. programmes in Biochemistry and Microbiology in the year 2008. Ph.D. programme in Computer Science in the year 2014. B.Sc (Mathematics) Course was introduced from 2012-2013. The college has been accredited by NAAC with B++ grade from 2007 onwards. The College has received permanent affiliation from the Thiruvalluvar University during 2008-2009. The college is conferred with Autonomous status from the year 2011-2012.

The college has two imposing buildings for UG and PG courses with separate well equipped laboratories and spacious class rooms. The students live in a pollution free and calm atmosphere during the course of study. On the whole, the college has a magnificent view with serene atmosphere conducive for healthy academic life.

JUNE 2014

SUN	1		~
MON	2		~
TUE	3		~
WED	4		~
THU	5		~
FRI	6		~
SAT	7		~
SUN	8		~
MON	9		~
TUE	10		~
WED	11	Reopening of the college after summer vacation	1
THU	12		2
FRI	13		3
SAT	14		~
SUN	15		~
MON	16		4
TUE	17		5
WED	18		6
THU	19		7
FRI	20		8
SAT	21		~
SUN	22		~
MON	23		9
TUE	24		10
WED	25		11
THU	26		12
FRI	27		13
SAT	28		~
SUN	29		~
MON	30		14

28. Hostel vessels such as tumblers, water jugs, etc. found in the rooms will attract fine and punishment.
29. **“Ragging” in any form inside or outside the hostel is an offence and will be dealt with as per law. These rules and regulations are imposed in the larger interest of the students and to protect the fair-name of the college. Any hostel student violating the rules and regulations will be fined by the warden or principal on the basis of the nature of the offence. In extreme cases the offender will be sent out of the hostel on condition that he should stay outside only with parents or guardian. Students who do not comply with above regulations will be expelled from the college.**
30. The students are permitted to watch essential T.V. programmes as decided by the Deputy Warden.
31. The Students should be confined to their rooms. Migrating to the other rooms during study hours is strictly prohibited.
32. No student is permitted to stay in their rooms during college hours, unless they are sick or ill.
33. Students should use water sparingly and co-operate to conserve the water.
34. Any questions not covered by these rules shall be decided by the Warden or principal and his interpretation of the rules shall be final.

THE COLLEGE GOVERNING COUNCIL

Arulthiru Bangaru Adigalar	: Founder & President
Tmt. Lakshmi Bangaru Adigalar	: Vice - President
Thiru. G.B. Anbalagan	: Managing Trustee
Thiru. A.K. Venkatasamy	: Treasurer
Thiru. R. Karunanidhi	: Secretary
Dr. R.Visalakshi	: Member
Tmt. G. Shanthi	: Member
Thiru. S. Marimuthu	: Member
Dr. A. Mohamed Sadiq	: Principal
Dr. L. Prathaban	: University Representative

PRINCIPAL

Dr. A. Mohamed Sadiq, M.Sc., M.Phil., Ph.D.,

DEPARTMENT OF TAMIL

Dr. G. Shanthi, M.A., M.Phil., M.Ed., Ph.D.,
Associate Professor & Head of the Department.

Dr. S. Ramesh, M.A., TAMIL PANDIT., Ph.D.,
Assistant Professor.

Mr. A. Elango, M.A., M.Ed.,
Assistant Professor.

DEPARTMENT OF ENGLISH

Mrs. C. Drakshayini, M.A., M.Phil.,
Associate Professor & Head of the Department.

Mr. M. Ramkumar, M.A., B.Ed.,
Assistant Professor.

Ms. M. Arulmozhi, M.A., M.Ed.,
Assistant Professor.

DEPARTMENT OF BIOCHEMISTRY

Dr. A. Mohamed Sadiq, M.Sc., M.Phil., Ph.D.,
Principal.

Mrs. M. Jayanthi, M.Sc., M.Phil.,
Associate Professor & Head of the Department.

Mrs. R. Bhavani, M.Sc., B.Ed., M.Phil., M.Sc (Yoga), B.A., (Hindi)
Assistant Professor.

Mr. K. Ramesh, M.Sc., M.Phil.,
Assistant Professor.

Mr. R.S. Venkatesan, M.Sc., M.Phil., B.A., M.Tech.,
Assistant Professor.

Ms. U. Kanagavalli, M.Sc., M.Phil., DMLT., DIT.,
Assistant Professor.

Mr. N.T. Ravindran, M.Sc., M.Phil.,
Assistant Professor.

Dr. V. Sivakumar, M.Sc., M.Phil., Ph.D.,
Assistant Professor.

Dr. S. Rajeshkumar, M.Sc., Ph.D.,
Assistant Professor.

Mrs. A. Rajalakshmi, M.Sc., B.Ed., M.Phil.,
Assistant Professor.

16. Any complaint against any employee of the hostel for any cause may be made in writing to Deputy-Warden for action. No member shall take law in his own hands, however grave or provocative the conduct of the employee may be.
17. Smoking, gambling, shouting, drinking and drugging inside the hostel campus is strictly prohibited.
18. Possession of cigarettes, alcoholic beverages, intoxicating drugs, etc. is strictly prohibited.
19. Any breach of discipline in the hostel shall be dealt with either by fine, suspension or expulsion from the hostel. Expulsion from the hostel, temporary or permanent shall entail similar expulsion from the college.
20. Members of the hostel should not go outside the hostel campus for bathing, face washing, etc.
21. Members of the hostel should not organise or convene meeting of any sort without the written permission of the Deputy Warden and Warden.
22. Students who were expelled for non-payment of mess dues will be permitted to join the hostel only after clearing the dues.
23. A student who is removed or suspended from the college shall automatically cease to be the member of the hostel.
24. The mess dues of scholarship holders shall be adjusted from their scholarship amount available. Any extra dues must be cleared by the student.
25. No lady except a student's mother is permitted to visit the hostel unless specially permitted by the Deputy Warden.
26. Every student seeking admission in the hostel should give an undertaking in the prescribed form along with parents endorsement.
27. Students are advised to refrain causing any damage to hostel properties. Any such incident brought to notice will be viewed seriously.

5. No student shall leave the hostel after 7.00 p.m. Students staying out beyond 7.00 p.m without permission will be severely dealt with.
6. However, owing to unforeseen reasons a student has to go out without permission, he/she shall record his/her name and the nature of his business in the notebook kept for the purpose.
7. The inmates should not tamper the electrical installations in their rooms. The use of extra lights, electric heater or electric iron or fan or radio is strictly forbidden.
8. Members shall not move the furniture from one place to another or exchange among themselves. They are prohibited from defacing or damaging the furniture in any way. The cost of any damage so caused shall be recovered from them.
9. The mess dues must be paid in the college office before the prescribed date.
10. Members are advised not to leave cash or valuables in their rooms. The hostel authorities will not be responsible for articles or cash lost by members. They are also advised to open a savings account in the bank situated in the college.
11. Boarders shall on no account be served meals or Tiffin in their rooms except when they are ill.
12. No member shall enter the kitchen.
13. No guest can be entertained without the permission from the Deputy Warden.
14. Severe action shall be taken on the boarders who permit non members to stay in their rooms.
15. Members should maintain silence in their rooms.

DEPARTMENT OF COMPUTER SCIENCE & APPLICATIONS

Dr. G. Arutchelvan, M.C.A., M.Phil., M.Sc., M.Ed., PGDCA., DSADP., Ph.D.,
Director & Head of the Department.

Mr. P. Hariharan, M.Sc., M.Phil.,
Assistant Professor.

Ms. K. Rajalakshmi, M.C.A., M.Phil., B.Ed.,
Assistant Professor.

Mr. G. Ramesh Kumar, M.Sc., M.Phil.,
Assistant Professor.

Mr. J. Srinivasan, M.C.A., M.Phil.,
Assistant Professor.

Mr. S. Nambi, M.C.A., M.Phil.,
Assistant Professor.

Mrs. G. Sasikala, M.C.A., M.Phil.,
Assistant Professor.

Mr. C. Sureshbabu, M.C.A., B.Ed.,
Assistant Professor.

Ms. L. Rajalakshmi, M.C.A., M.Phil.,
Assistant Professor.

Ms. S. Kalaiselvi, M.C.A., M.A.,
Assistant Professor.

Mr. S. Aravindhana, M.C.A., M.Phil.,
Assistant Professor.

Mr. R. Lalith Kumar, M.C.A., M.Phil.,
Assistant Professor.

Mrs. Sampath Sumathi, M.C.A., M.Phil., B.Ed.,
Assistant Professor.

Mrs. Vidya Venkatesh, M.Sc., M.Phil.,
Assistant Professor.

Mr. D. Udaya Suriya Raj Kumar, M.C.A., M.Phil.,
Assistant Professor.

Mrs. D. Aruna, M.C.A., M.Phil.,
Assistant Professor.

Mr. K. Sivaraman, M.C.A., M.Phil., M.B.A.,
Assistant Professor.

Ms. M. Jamuna, M.C.A.,
Assistant Professor.

DEPARTMENT OF MICROBIOLOGY

Mr. T. Panneerselvam, M.Sc., M.Phil.,
Associate Professor & Head of the Department.

Mrs. B. Vedha, M.Sc., M.Phil.,
Assistant Professor.

Mrs. S. Kavitha, M.Sc., M.Ed., M.Phil.,
Assistant Professor.

Mrs. M. Chellakkannu, M.Sc., B.Ed., M.Phil., PGDCA., PGDMLT.,
Assistant Professor.

Mrs. V. Hemalatha, M.Sc., M.Phil., PGDMLT.,
Assistant Professor.

Mr. N. Sundaramoorthy, M.Sc., M.Phil.,
Assistant Professor.

Mrs. S. Parameswari, M.Sc., B.Ed., M.Phil.,
Assistant Professor.

Mr. T. Rajasekar, M.Sc., M.Phil.,
Assistant Professor.

Ms. G. Archana, M.Sc., M.Phil.,
Assistant Professor.

DEPARTMENT OF MATHEMATICS

Mr. K. Murugan, M.Sc., M.Phil.,
Associate Professor & Head of the Department.

Ms. C. Divya, M.Sc., M.Phil., B.Ed.,
Assistant Professor.

Mr. K. Karthikeyan, M.Sc., M.Phil., M.Ed., PGDCA.,
Assistant Professor.

Mrs. K. Geetha, M.Sc., M.Phil., B.Ed.,
Assistant Professor.

Ms. K. Lavenya, M.Sc., B.Ed.,
Assistant Professor.

Mrs. R. Durgadevi, M.Sc., M.Phil., M.Ed.,
Assistant Professor.

Mr. S. Govindaraj, M.Sc., M.Ed.,
Assistant Professor.

DEPARTMENT OF COMMERCE

Mrs. S. Lakshmi, M.Com., M.Phil.,
Associate Professor & Head of the Department.

Ms. A. Sathya, M.Com., M.Phil.,
Assistant Professor.

Mrs. S. Senthil Rajeswari, M.Com., M.B.A., M.Phil., B.Ed.,
Assistant Professor.

CANTEEN

Canteen serving tea, coffee, snacks and lunch is located inside the campus. This will be kept open on all working days from 9.00 a.m to 5.00 p.m

RECORDS

All the records of the students will be maintained and kept at the college office.

HOSTEL

New Hostel buildings with all modern facilities separately for boys and girls are available in the college campus.

The Principal or Warden is assisted by the Deputy Warden and tutors-in-charge of each floor.

The hostel is run on the basis of dividing system, supervised by a committee consisting of the Principal or Warden, Deputy Warden and student secretaries.

HOSTEL RULES AND REGULATIONS

1. Admission to the hostel will be made by the Principal and Deputy Warden. All the applications for admission must be directed to the Deputy Warden in the prescribed form which can be had from the Hostel Office on payment.
2. Members of the hostel should not absent themselves from the college and stay in the hostel without obtaining leave in advance.
3. Members of the hostel should remain in their rooms and study their subjects during study hours.
4. Members of the hostel should not leave the hostel on any account without prior permission of the Deputy Warden. Severe disciplinary action will be taken against defaulters.

14. The members of the staff are privileged to borrow upto 7 books against seven cards at a time. A book may be held for a maximum period of one month. Where it is necessary to hold a book for a longer period, the book may be returned and borrowed again for a further period of one month. All books must be returned a week before the last working day of the academic year.

SPORTS AND GAMES

Play ground is situated inside the college campus. Facilities are available to play Volley ball, Cricket, Foot ball, Basket ball, Hand ball, Badminton, Throw ball, Tennikoit, Kabadi, Carom, Chess and for Athletics. With a view to develop a sense of team spirit and encourage a spirit of healthy environment the extra-mural, intra-mural competitions and sports meet are organized for the students.

TUTORIAL SYSTEM

Under this unique system all the students of the college are divided into a number of batches and each batch is placed under the care of the staff. He/she can consult the tutor on all academic and personal matters. Each student is instructed to meet his/her ward tutor at least once in a week at such time as may be fixed by the concerned tutor and give him / her an account of what he/she had been doing during the week and get instructions from him/her, if required. The Principal, only on data submitted by the staff will issue conduct certificate to students.

Every application for leave should be submitted only through the Ward Tutor and in case if the tutor is not satisfied with the grounds on which leave is asked for, no leave will be granted.

EXAMINATIONS

Tests will be conducted every month. Class tests will be held from time to time at the discretion of the staff concerned. A terminal examination and a model examination are conducted per semester. Absentees from these tests will be viewed seriously.

Mr. C. Sathiyamoorthy, M.Com., M.B.A., M.Phil.,
Assistant Professor.

Mr. A. Udayakumar, M.Com., M.B.A., M.Phil., B.Ed.,
Assistant Professor.

Ms. R. Sarala, M.Com., M.B.A., M.Phil., B.Ed.,
Assistant Professor.

Ms. G. Devi, M.Com., M.Phil., B.Ed.,
Assistant Professor.

Ms. G. Saranya, M.Com., M.Phil., B.Ed.,
Assistant Professor.

DEPARTMENT OF BUSINESS ADMINISTRATION

Mr. A. Mani, M.Com., M.B.A., M.Phil., B.Ed.,
Associate Professor & Head of the Department.

Mr. P. Pugazhendhi, M.Com., M.B.A., M.Phil., DMAM.,
Assistant Professor.

Ms. S. Sankari, M.B.A.,
Assistant Professor.

Mr. A. Nisar Ahamed, M.B.A.,
Assistant Professor.

Mr. K. Raja, M.Com., M.Phil.,
Assistant Professor.

LIBRARY

Dr. G. Thenmozhi, M.Com., M.L.I.S., M.Phil., Ph.D., *Senior Librarian.*

Mr. A. Sridharan, M.L.I.S., *Librarian.*

Mr. D. Arul, *Library Asst.*

PHYSICAL EDUCATION

Mr. G. Parthiban, B.A., M.P.Ed., P.G. Dip (Yoga), P.G. Dip (Fitness Management),
Physical Director.

EXAMINATION CELL

Mr. S. Nambi, M.C.A, M.Phil., - *Controller of Examination.*

Mr. K. Elumalai, M.A., - *Junior Assistant.*

Mr. S. Rajesh, M.Sc (IT), - *Junior Assistant.*

Mr. P. Ranjithkumar, B.Com., - *Junior Assistant.*

Mr. M. Nanthan, B.Sc (CS), - *Junior Assistant.*

PLACEMENT & TRAINING CELL

Mr. N.T. Ravindaran, M.Sc., M.Phil., - *Placement Officer.*

NATIONAL SERVICE SCHEME

Mr. N. Sundaramoorthy, M.Sc., M.Phil.,
NSS Programme Officer.

Mr. C. Sureshbabu, M.C.A., B.Ed.,
NSS Programme Officer.

Mr. M. Ramkumar, M.A., B.Ed.,
NSS Programme Officer.

NATIONAL TESTING SERVICE REGIONAL FIELD UNIT

[CIIL, Ministry of Human Resources Development, Govt.of.India - Mysore]

Dr. G. Shanthy - *Coordinator*
Dr. S. Ramesh - *Dy.Coordinator*

TYPEWRITING INSTRUCTOR

Mrs. D. Kalaiselvi, M.Com., TTC (Typewriting)

ADMINISTRATIVE STAFF

Mr. K. Sankar, M.Com., - *Assistant Admin Officer*
Mr. M. Shanmugam, M.Com., - *Accounts Assistant*
Ms. K.G. Bakiyalakshmi, B.Com., - *Typist*
Mr. S. Umapathy - *Office Assistant*
Mr. R. Meganathan - *Office Assistant*
Mr. A.A. Manoharan, - *Office Assistant*

HOSTEL STAFF

Ms. C. Lathasree, M.C.A., - *Manager - Women's Hostel.*
Mr. V. Ganesan, B.A. - *Manager - Gent's Hostel.*

LAB - TECHNICIAN

Mr. K.K. Muniswamy, C.F.N., (Biochemistry)
Mr. K. Karunakaran, B.Com., DMLT., CLIS., (Biochemistry)
Mr. V. Anitha, B.Sc., MLT., (Microbiology)
Mr. N. Perumal (Microbiology)
Mr. M. Vijayakumar, B.C.A., (Computer Science)
Mr. B. Sivakoteswaran, B.B.A., M.D.S.A.,

SUPPORTING STAFF

Mr. P. Vinothkumar - *Jeep Driver*
Mr. S. Anbalagan - *Electrician*
Mr. A. Ahamed Basha, B.A.C.S., D.Co-op., *Civil Store Incharge.*

3. Borrowing books from the Library will be by the card system. The card is not transferable and books can not be borrowed on behalf of others. If a card is lost or mutilated or damaged, it will be replaced at a cost of Rs. 101-. Students will have to surrender the cards at the end of each academic year.
4. Each and every student is eligible to get a maximum number of two cards.
5. Students are entitled to keep a book for two weeks from the Date of issue. If the books are not returned on or before the due date, a fine of Rs.2/- per day for a book (including holidays) will be collected up to 5 days. Further Rs. 51- will be collected thereafter for 10 days. Still if the students fail to return the book, the students will not be permitted to use the library and they will not be allowed to attend the college till the fine is paid and the books are returned. Books due on a holiday may be returned without fine on the next working day. Absence from the college will not ordinarily be accepted as an excuse for delay in the return of books.
6. The library books are meant for reference purpose only. Students should not withhold the books till the University Examinations.
7. Reference books cannot be taken out of the library. No one is allowed to sub lend the books taken by him / her to others.
8. After two weeks from the date of issue, a book may be reissued if there is no reservation for it.
9. Students may read magazines, periodicals and newspapers in leisure period but are not allowed to take them home.
10. Any kind of marking, underlining, clipping or annotating of books is absolutely forbidden. Readers shall be responsible for damage done to the books belonging to the library and shall be required to replace such books or pay the value thereof.
11. Silence shall be observed at all times in the library.
12. All payments including fine shall be paid in the college office and the receipt to be shown to the librarian.
13. The librarian may recall any book at anytime even when normal period of loan has not expired.

6. The concessions granted are liable to be withdrawn in all cases of misconduct such as resorting to or participating in strikes etc.

RULES CONCERNING ISSUE OF CERTIFICATES

Students must apply to the Principal for any certificate. Ordinarily a notice of 2 days is necessary for the issue of any certificate.

1.	Transfer Certificate	Rs. 50/-
2.	Conduct Certificate	Rs. 50/-
3.	Age Certificate	Rs. 50/-
4.	Course Certificate	Rs. 50/-
5.	Duplicate Certificate	Rs. 50/-
6.	Any other Certificate	Rs. 50/-

An extra fee of Rs. 50/- will be charged in case of applications made one year after leaving the college.

NATIONAL SERVICE SCHEME

Enrolment to this scheme is made at the commencement of each academic year. Students who desire to join this scheme should report personally to the Programme Officer. Three NSS units are available.

CERTIFICATES FROM UNIVERSITY

1. Provisional Pass Certificates should be obtained only from the University.
2. For Migration Certificate the students have to apply to the University directly.
3. Application for Convocation should be made, in the prescribed form, to the Registrar, Thiruvalluvar University, Vellore, through the college with the required fee.

LIBRARY & INFORMATION CENTRE

1. All the students of the college are members of the library.
2. The library will be kept open on all working days from 9.30 a.m. to 6.00 p.m.

CLUBS & CELLS - INCHARGES

ENVIRO CLUB

Mr. K. Ramesh, M.Sc., M.Phil.,

RED RIBBON CLUB

Dr. V. Sivakumar, M.Sc., M.Phil., Ph.D.,

ROTARACT CLUB

Mr. P. Hariharan, M.Sc., M.Phil.,

LEO CLUB

Mr. J. Srinivasan, M.C.A., M.Phil.,

YOUTH RED CROSS

Mr. S. Aravindhan, M.C.A., M.Phil.,

CONSUMER CLUB

Ms. U. Kanagavalli, M.Sc., M.Phil., DMLT., DIT.,

WOMEN CELL

Mrs. M. Chellakkannu, M.Sc., B.Ed., M.Phil., PGDCA., PGDMLT.,

PHILATELIC SOCIETY

Mrs. S. Lakshmi, M.Com., M.Phil.,

YOGA CENTER

Mrs. R. Bhavani, M.Sc., B.Ed., M.Phil., M.Sc (Yoga), B.A., (Hindi)

Ms. S. Kalaiselvi, M.C.A., M.A.,

GRIEVANCE REDRESSAL CELL

Mrs. R. Bhavani, M.Sc., B.Ed., M.Phil., M.Sc (Yoga), B.A., (Hindi)

CONSERVATION STAFF

Mr. R. Murugasen	- Scavenger
Mr. R. Muniyan	- Scavenger
Mr. A. Mani	- Scavenger
Mrs. M. Venda	- Sweeper
Mrs. C. Poonamal	- Sweeper
Mrs. V. Venda	- Sweeper
Mrs. M.Meena	- Sweeper
Mrs. V. Samudhi	- Sweeper
Mrs. M. Dhanalakshmi	- Sweeper
Mrs. V. Jayalakshmi	- Sweeper

COLLEGE RULES & REGULATIONS

1. **“Ragging”** is strictly prohibited by an act promulgated by the government of TamilNadu with penalty or imprisonment or both. Ragging of any kind is prohibited either in the college campus or in the hostel or outside. The students who are guilty of this offence will be expelled from the college and also handed over to the police for further action as per the government orders.
2. Exchange of greetings with members of the staff in the College and Hostel is highly recommended.
3. Every day the first period starts with “Moolamandiram” and last period ends with “Vaazhthu”.
4. Students are advised to use courteous and polite language and behave with decorum when talking to the faculty members and the staff of the college and hostel.
5. Students shall avoid using insulting, inciting and threatening language when talking with fellow students and should totally avoid violence.
6. Students shall not talk or act in any manner outside the institution in a way that would bring disrepute to the institution.
7. Students shall come clean, tidy and smartly dressed. Girl students should wear saree or churithar with dhuppatta only.
8. On every Friday the staff and students should come in **RED DRESS**.
9. Students should not leave the campus without prior permission during working hours.
10. Students should not leave the class or attend it late under the pretext of paying fees or taking books from library. Time fixed for such purposes during working hours must be strictly adhered to.
11. Students shall be regular and punctual in attending classes and all activities connected with the college.

They are tenable for the period of the entire course on condition that their character, conduct and academic records continue to be satisfactory

1. ONLY THOSE STUDENTS WHO PUT IN NOT LESS THAN 90% ATTENDANCE ARE ELIGIBLE FOR THE SCHOLARSHIP AS PER THE GOVERNMENT ORDER.
2. The following categories of students irrespective of their caste are eligible for scholarship and fee concession.
 - (i) Handicapped students
 - (ii) Sons / daughters and dependents of freedom fighters.
 - (iii) Sons / daughters and dependents of service personnel.
 - (iv) Sons / daughters and dependents of ex-servicemen.
 - (v) Sons / daughters of Sri Lanka repatriates.
 - (vi) Sons / daughters of Burma repatriates.
 - (vi) Sons / daughters of teachers, who died while in service.
3. The following certificates should be produced in the prescribed form available in the college office at the time of applying for Fee Concessions and Scholarships.
 - (a) A declaration certificate by the parent or guardian.
 - (b) A certificate of income signed by an Officer of the Revenue Department, not lower in rank than a Deputy Tahsildar.
 - (c) Converts to Christianity are eligible for the concession and have to produce, in addition, a certificate of conversion in the prescribed form obtained from an officer who is competent to issue the income certificate.

- circumstances extending beyond three days, the Principal may require Medical or other certificates.
2. Application for leave from students residing in the college hostel should be recommended by the Deputy Warden.
 3. Those who are late by more than 5 minutes will not be admitted into the class except on valid reasons.
 4. A student requiring leave for a period or a portion of a period must get permission from the Lecturer, in person, before the beginning of class.
 5. A student absenting himself / herself without leave during one period of the day will be considered as absent for half-a-day. Absent for a period in the F.N. session and a period & in the A.N. session shall be marked absent for the whole day.
 6. A student absenting himself/herself for three days and more shall be fined at the discretion of the Principal and the fact shall be informed to his / her parents.
 7. A student who continuously absents himself / herself for fifteen days without valid reasons will have his/her name struck off the rolls.
 8. Absconder from classes and habitual absentees shall be dealt severely. The punishment may involve suspension or removal from the college.
 9. The students studying in U.G. Degree courses and P.G. Degree courses should put in a minimum of 75% and 80% of attendance respectively for appearing in semester examinations.
 10. The above rule is applicable to the practical classes also.

FEE CONCESSIONS AND SCHOLARSHIPS

A number of scholarships are awarded annually to deserving students based on the results of the last examination they appeared.

12. Gathering in groups at roads, entrance, pathways, gardens, and other places is strictly prohibited.
13. On entering the class, they shall observe strict silence, irrespective of the presence or absence of the teacher.
14. Students should assemble in the respective lecture halls, five minutes before the beginning of the period. They shall stand as the teacher enters the class and keep standing till they are asked to be seated.
15. While attending college functions, the students will conduct themselves in such a way as to bring credit to themselves and to the institution.
16. No student is permitted to leave the classroom during the class hours.
17. Students shall promptly stand to solemn attention when prayer or National Anthem is being played at a function.
18. Smoking, drinking and other activities like drugging etc., in the college premises as well as outside are strictly prohibited. Erring students will be dealt severely, including dismissal from the college.
19. Students are forbidden from entering the college office and the staff rooms during unspecified hours.
20. Students are prohibited from defacing or damaging the building or furniture. The cost of any damage so caused will be recovered from the students collectively if the responsibility for it can not be fixed on any individual or group of individuals.
21. Disobedience, malpractice or prompting in examinations and other moral delinquencies shall be severely dealt with.
22. Representation of complaints and grievances may be made individually to the Principal through the heads of the departments.
23. Students are expected to read the notice board. Ignorance of any notice will not be accepted as an excuse for failing to comply with it.

24. Any lost property found must be handed over to the office from whom the owner can claim it promptly after proving his/her ownership.
25. Any student found willfully preventing other students from attending classes and inciting strikes will be expelled from the college.
26. Students taking part in communal or political activities will be severely dealt with.
27. No meeting of any kind shall be held in the college without the prior permission of the Principal.
28. No student of the College shall be a member of any association unconnected with the college.
29. No notice of any kind shall be circulated among students or displayed on black boards or on notice boards without the written permission of the Principal.
30. No information or report should be sent to press or broadcasting agencies without the permission and approval of the Principal.
31. Fees once paid will not be refunded under any circumstances.
32. The Principal's decision shall be final in matter of punishment of the students for violation of any of the rules of the college.
33. Students who leave in the middle of the course shall pay the fees for the remaining period and get clearance certificate.

35. The names of students, who have not paid the tuition fees even one month after the pay with fine date, will be removed from the rolls of the college. They will be readmitted only after the payment of fees dues and readmission fee of Rs. 501/-
36. Using mobile Phones inside the campus is strictly prohibited.
37. The following Committees are functioning in the college:
 - 1) Admission Committee
 - 2) Time Table Committee
 - 3) Attendance Committee
 - 4) Discipline Committee
 - 5) Students welfare Committee
 - 6) Research Committee
 - 7) Hostel Committee
 - 8) Spiritual Activities Committee
 - 9) Sports Committee
 - 10) Cultural Committee
 - 11) Staff Welfare Committee
 - 12) Women's and Grievance Committee
 - 13) Campus Maintenance Committee
 - 14) College Magazine Committee
 - 15) Committee to Assist Office
 - 16) Library Committee

RULES OF ATTENDANCE

1. No student shall absent himself or herself from the college without proper intimation. Leave letter should be endorsed by the parent or guardian and recommended by the concerned Head of the Department. Leave will be granted when it is applied for, in advance, and only for valid reasons. In case of sickness and other unavoidable