

# **Adhiparasakthi College of Arts and Science (Autonomous)**

G.B. Nagar, Kalavai – 632 506, Ranipet District

(Re-accredited by NAAC with B++ Grade with CGPA Score of 2.78)

## **Minutes of the IQAC Meeting**

The Internal Quality Assurance Cell had its Meeting on Monday, 20<sup>th</sup> June, 2022, at 11.30 A.M.

### **Members Present:**

1. Dr. A. MOHAMED SADIQ, Principal.
2. Sakthi Thiru K. SATHISH, Director, Adhiparasakthi College of Arts and Science (Autonomous), G.B. Nagar, Kalavai – 632 506.
3. Mr. R. KARUNANIDHI, Secretary, Adhiparasakthi College of Arts and Science (Autonomous), G.B. Nagar, Kalavai – 632 506.
4. Mr. N.T. RAVINDRAN, IQAC Coordinator.
5. Mrs. M. JAYANTHI, Associate Professor and Head, Department of Biochemistry.
6. Dr. V .SIVAKUMAR, Assistant Professor in Biochemistry.
7. Dr. T. PANNEER SELVAM, Head, Department of Microbiology.
8. Dr. G. ANANDHARAJ, Head, Department of Computer Science and Applications.
9. Mr. A. NISAR AHAMED, Head, Department of Business Administration.
10. Ms. A. SATHYA Head, Department of Commerce.
11. Dr. P. HARIHARAN, Controller of Examinations.
12. Mrs. K. JAYACHITRA, Librarian

### **Alumni:**

13. Mr. P. ARULKUMARAN, Adhiparasakthi College of Agriculture, Kalavai

### **Administrative Staff:**

14. Mr. K. SHANKAR, Accounts Officer
15. Mr. M. SHANMUGAM, Accountant

### **Students:**

16. Mr. E. BALA, II M.Sc. Biochemistry
17. Ms. K. VAISHNAVI, II M.Sc. Microbiology

### **Technical Staff:**

18. Mr. D. SIVAKOTESWARAN, Department of Computer Science

**External Experts:**

19. Dr. R. Sudhakar, VIT University, Vellore

**Stake Holder & Community Representative**

20. Mr. Ln. B. Mani, Kalavai

**Agenda of the meeting**

- To discuss the Quality initiatives of our college
- To discuss the preparation of strategic plan for the academic year
- To discuss about preparation for NAAC Peer Team Visit
- To discuss about conducting External Academic audit
- To encourage our students to join the add-on Certificate Courses
- To encourage faculty members to conduct remedial classes
- And other relevant points made by the IQAC members during the meeting with the permission of the Chairman

**Resolutions**

- Mrs. M. Jayanthi, Associate Professor and Head, Department of Biochemistry welcomed all the members to the 1st Meeting of IQAC in the academic year of 2022-2023
- Dr. A. Mohamed Sadiq, Principal, discussed with faculty members regarding the Quality initiatives of our college by conducting regular FDP programmes
- Principal also informed the members that we have submitted IQA and SSR for the 3<sup>rd</sup> cycle of accreditation and the NAAC Peer Team Visit will take place in July, 2023
- He discussed with all the members about conducting External Academic audit for the current academic year
- He requested the members to encourage the students to join the add-on Certificate Courses like DMLT, Java and Tally etc.
- He encouraged the faculty members to conduct remedial classes for slow learners and to encourage quick learners to take up NPTEL courses and to participate in co-curricular activities for their improvement and betterment
- Mr. N.T. Ravindran, IQAC Coordinator proposed the Vote of thanks.
- The meeting was concluded by the chairman.



**IQAC CO-ORDINATOR**

  
**PRINCIPAL**

**Adhiparasakthi College of Arts and Science (Autonomous)**

G.B. Nagar, Kalavai – 632 506, Ranipet District

(Re-accredited by NAAC with B Grade with CGPA Score of 2.83)

**Minutes of the IQAC Meeting**

The Internal Quality Assurance Cell had its Meeting on Thursday, 13<sup>th</sup> October, 2022, at 11:30 AM.

**Members Present:**

1. Dr. A. MOHAMED SADIQ, Principal.
2. Sakthi Thiru K. SATHISH, Director, Adhiparasakthi College of Arts and Science (Autonomous), G.B. Nagar, Kalavai – 632 506.
3. Mr. R. KARUNANIDHI, Secretary, Adhiparasakthi College of Arts and Science (Autonomous), G.B. Nagar, Kalavai – 632 506.
4. Mr. N.T. RAVINDRAN, IQAC Coordinator.
5. Mrs. M. JAYANTHI, Associate Professor and Head, Department of Biochemistry.
6. Dr. V. SIVAKUMAR, Assistant Professor in Biochemistry.
7. Dr. T. PANNEER SELVAM, Head, Department of Microbiology.
8. Dr. G. ANANDHARAJ, Head, Department of Computer Science and Applications.
9. Mr. A. NISAR AHAMED, Head, Department of Business Administration.
10. Ms. A. SATHYA Head, Department of Commerce.
11. Dr. P. HARIHARAN, Controller of Examinations.
12. Mrs. K. JAYACHITRA, Librarian

**Alumni:**

13. Mr. P. ARULKUMARAN, Adhiparasakthi College of Agriculture, Kalavai

**Administrative Staff:**

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**Students:**

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**Technical Staff:**

18. Mr. D. SIVAKOTESWARAN, Department of Computer Science

**External Experts:**

19. Dr. R. Sudhakar, VIT University, Vellore

**Stake Holder & Community Representative**

20. Mr. Ln. B. Mani, Kalavai

**Agenda of the meeting**

- To review and approve the minutes of the previous meeting and review the actions taken
- To discuss about applying to NAAC for grants for organizing conference / seminar by IQAC
- To discuss about organizing Seminars, Conferences and Workshops for the academic year
- To encourage the faculty members to apply for Ph.D.
- To encourage faculty members to enrol in the MOOC courses
- To conduct entrepreneurship and skill development programmes
- And other relevant points made by the IQAC members during the meeting with the permission of the Chairman

**Resolutions**

- Mr. N.T. Ravindran, IQAC Coordinator welcomed all the members to the 2nd Meeting of IQAC in the academic year of 2022-2023
- The meeting started with the review of the previous meeting. The action taken report were analyzed and ratified
- Dr. A. Mohamed Sadiq, Principal, congratulated the IQAC Members and all the staff for the successful reaccreditation of the College with B++ Grade
- He suggested the IQAC to apply to NAAC for grants for organizing conference / seminar
- He informed all the HoDs to organize Seminars, Conferences and Workshops in this academic year
- He requested the faculty members to apply and complete Ph.D in part-time and to register and complete massive open online courses (MOOC) conducted by Swayam / NPTEL
- He insisted all HoDs to organize skill development programme for supporting staff
- Dr. G. Anandharaj, Assistant Professor & Head, Department of Computer Science and Applications proposed the Vote of thanks
- The meeting was concluded by the chairman

  
IQAC CO-ORDINATOR

  
PRINCIPAL

**Adhiparasakthi College of Arts and Science (Autonomous)**

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**Minutes of the IQAC Meeting**

The Internal Quality Assurance Cell had its Meeting on Monday, 23<sup>rd</sup> January, 2023, at 11.30 A.M.

**Members Present:**

1. Dr. A. MOHAMED SADIQ, Principal.
2. Sakthi Thiru K. SATHISH, Director, Adhiparasakthi College of Arts and Science (Autonomous), G.B. Nagar, Kalavai – 632 506.
3. Mr. R. KARUNANIDHI, Secretary, Adhiparasakthi College of Arts and Science (Autonomous), G.B. Nagar, Kalavai – 632 506.
4. Mr. N.T. RAVINDRAN, IQAC Coordinator.
5. Mrs. M. JAYANTHI, Associate Professor and Head, Department of Biochemistry.
6. Dr. V .SIVAKUMAR, Assistant Professor in Biochemistry.
7. Dr. T. PANNEER SELVAM, Head, Department of Microbiology.
8. Dr. G. ANANDHARAJ, Head, Department of Computer Science and Applications.2.2.23
9. Mr. A. NISAR AHAMED, Head, Department of Business Administration.
10. Ms. A. SATHYA Head, Department of Commerce.31.1.23
11. Dr. P. HARIHARAN, Controller of Examinations.
12. Mrs. K. JAYACHITRA, Librarian

**Alumni:**

13. Mr. P. ARULKUMARAN, Adhiparasakthi College of Agriculture, Kalavai

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**Students:**

16. Mr. E. BALA, II M.Sc. Biochemistry
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**Technical Staff:**

18. Mr. D. SIVAKOTESWARAN, Department of Computer Science

**External Experts:**

19. Dr. R. Sudhakar, VIT University, Vellore

**Stake Holder & Community Representative**

20. Mr. Ln. B. Mani, Kalavai

**Agenda of the meeting**

- To review and approve the minutes of the previous meeting and review the actions taken
- To discuss the continuation of job-oriented add-on courses
- To request the faculty members to publish research papers, to write books and book chapters and to apply for minor and major research projects
- To discuss about proposal to conduct extension programmes
- To discuss about conducting awareness programmes
- To discuss about encouraging the students to apply for internship
- To discuss about convening of Board of studies meetings
- To discuss about the preparation of academic calendar
- And other relevant points made by the IQAC members during the meeting with the permission of the Chairman

**Resolutions**

- Mrs. M. Jayanthi, Associate Professor and Head, Department of Biochemistry welcomed all the members to the 3<sup>rd</sup> Meeting of IQAC in the academic year of 2021-2022.
- The meeting started with the review of the previous meeting. The action taken report were analyzed and ratified.
- Dr. A. Mohamed Sadiq, Principal, requested the faculty members to conduct extension programmes for the benefit of the neighboring village people by doing Blood grouping, Diabetes awareness, Dengue awareness, Screening of Anemia for school children, providing computer skills, and motivating village students to write government exams and to pursue higher studies etc
- He discussed the importance of internship programmes and requested the staff to encourage the students to apply for internship
- Dr. G. Anandharaj, Assistant Professor & Head, Department of Computer Science and Applications proposed the Vote of thanks.
- The meeting was concluded by the chairman.

  
IQAC CO-ORDINATOR

  
PRINCIPAL