

Adhiparasakthi College of Arts and Science (Autonomous)

G.B. Nagar, Kalavai – 632 506, Ranipet District

(Re-accredited by NAAC with B Grade with CGPA Score of 2.83)

Minutes of the IQAC Meeting

The Internal Quality Assurance Cell had its Meeting in ONLINE mode through GoogleMeet on Thursday, 10th June, 2020, at 11.30 A.M.

Members Present:

1. Dr. A. MOHAMED SADIQ, Principal.
2. Sakthi Thiru K. SATHISH, Director, Adhiparasakthi College of Arts and Science (Autonomous), G.B. Nagar, Kalavai – 632 506.
3. Mr. R. KARUNANIDHI, Secretary, Adhiparasakthi College of Arts and Science (Autonomous), G.B. Nagar, Kalavai – 632 506.
4. Mr. N.T. RAVINDRAN, IQAC Coordinator.
5. Mrs. M. JAYANTHI, Associate Professor and Head, Department of Biochemistry.
6. Mrs. R.BHAVANI, Assistant Professor in Biochemistry.
7. Dr. T. PANNEER SELVAM, Head, Department of Microbiology.
8. Dr. G. ANANDHARAJ, Head, Department of Computer Science and Applications.
9. Mr. A. NISAR AHAMED, Head, Department of Business Administration.
10. Ms. A. SATHYA Head, Department of Commerce.
11. Mr. C. SURESHBABU, Controller of Examinations.
12. Mrs. K. JAYACHITRA, Librarian

Alumni:

13. Mr. P. ARULKUMARAN, Adhiparasakthi College of Agriculture, Kalavai

Administrative Staff:

14. Mr. K. SHANKAR, Accounts Officer
15. Mr. M. SHANMUGAM, Accountant

Students:

16. Ms. S. PREEVITHA, II M.Sc. Biochemistry
17. Mr. G. RAVICHANDRAN, III B.Sc. Mathematics

Technical Staff:

18. Mr. M. Vijayakumar, Department of Computer Science

External Experts:

19. Dr. R. Sudhakar, VIT University, Vellore

Stake Holder & Community Representative

20. Mr. Ln. B. Mani, Kalavai

Agenda of the meeting

- To review and approve the minutes of the previous meeting
- To review the effect of pandemic COVID 19 on Education, particularly on Teaching, Learning and Evaluation processes
- To discuss about regular online meeting with staff members
- To provide awareness on the importance of learning new ICT tools/software for online classes to the faculty members
- To discuss about the preparation of academic calendar
- And other relevant points made by the IQAC members

Resolutions

- Mrs. M. Jayanthi, Associate Professor and Head, Department of Biochemistry welcomed all the members to the 1st Meeting of IQAC in the academic year of 2020-2021.
- Dr. A. Mohamed Sadiq, Principal, informed the HoDs and faculty to conduct Regular online meetings for adopting and learning new ICT software tools for conducting online classes
- Classes must continue through online mode. Various platforms can be used for online teaching considering the convenience of the students. Respective head of the departments must ensure that syllabus is completed in time. Online Examinations will be conducted depending on the continuation of lockdown. It was decided that all the faculty members must attend various webinars being organized during this period to enrich their knowledge and at the same time, the departments should also organize webinars.
- He encouraged the faculty members to apply for minor and major research projects in various funding agencies.
- He also requested Mr. Suresh Babu, COE, to prepare academic calendar on the basis of University Academic Calendar.
- Mr. N.T. Ravindran, IQAC Coordinator proposed the Vote of thanks.
- The meeting was concluded by the chairman.



IQAC CO-ORDINATOR



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Minutes of the IQAC Meeting

The Internal Quality Assurance Cell had its Meeting in ONLINE mode through GoogleMeet on Thursday, 21st October, 2020, at 11:30 AM.

Members Present:

1. Dr. A. MOHAMED SADIQ, Principal.
2. Sakthi Thiru K. SATHISH, Director, Adhiparasakthi College of Arts and Science (Autonomous), G.B. Nagar, Kalavai – 632 506.
3. Mr. R. KARUNANIDHI, Secretary, Adhiparasakthi College of Arts and Science (Autonomous), G.B. Nagar, Kalavai – 632 506.
4. Mr. N.T. RAVINDRAN, IQAC Coordinator.
5. Mrs. M. JAYANTHI, Associate Professor and Head, Department of Biochemistry.
6. Mrs. R.BHAVANI, Assistant Professor in Biochemistry.
7. Dr. T. PANNEER SELVAM, Head, Department of Microbiology.
8. Dr. G. ANANDHARAJ, Head, Department of Computer Science and Applications.
9. Mr. A. NISAR AHAMED, Head, Department of Business Administration.
10. Ms. A. SATHYA Head, Department of Commerce.
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Stake Holder & Community Representative

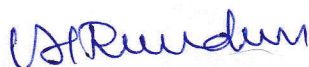
20. Mr. Ln. B. Mani, Kalavai

Agenda of the meeting


- To discuss about preparing strategic plan for the academic year
- To inform to our faculty members to prepare question bank
- To motivate Faculty members to publish, research papers, books during COVID lockdown

Resolutions

- Mr. N.T. Ravindran, IQAC Coordinator welcomed all the members to the 2nd Meeting of IQAC in the academic year of 2020-2021.
- Dr. A. Mohamed Sadiq, Principal, discussed with faculty members about preparing strategic plan for the departmental and Institutional development.
- He informed the HoDs and faculty to prepare question bank
- He encouraged the faculty members to publish research papers in National and International Journals (UGC approved journals, Scopus/SCI index Journals), to write books and book chapters by utilizing COVID lockdown period.
- Dr. G. Anandharaj, Assistant Professor & Head, Department of Computer Science and Applications proposed the Vote of thanks.
- The meeting was concluded by the chairman.



IQAC CO-ORDINATOR



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Minutes of the IQAC Meeting

The Internal Quality Assurance Cell had its Meeting on Monday, 8th February, 2021, at 11.30 A.M.

Members Present:

1. Dr. A. MOHAMED SADIQ, Principal.
2. Sakthi Thiru K. SATHISH, Director, Adhiparasakthi College of Arts and Science (Autonomous), G.B. Nagar, Kalavai – 632 506.
3. Mr. R. KARUNANIDHI, Secretary, Adhiparasakthi College of Arts and Science (Autonomous), G.B. Nagar, Kalavai – 632 506.
4. Mr. N.T. RAVINDRAN, IQAC Coordinator.
5. Mrs. M. JAYANTHI, Associate Professor and Head, Department of Biochemistry.
6. Mrs. R.BHAVANI, Assistant Professor in Biochemistry.
7. Dr. T. PANNEER SELVAM, Head, Department of Microbiology.
8. Dr. G. ANANDHARAJ, Head, Department of Computer Science and Applications.
9. Mr. A. NISAR AHAMED, Head, Department of Business Administration.
10. Ms. A. SATHYA Head, Department of Commerce.
11. Mr. C. SURESHBABU, Controller of Examinations.
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Technical Staff:

18. Mr. M. Vijayakumar, Department of Computer Science

External Experts:

19. Dr. R. Sudhakar, VIT University, Vellore

Stake Holder & Community Representative

20. Mr. Ln. B. Mani, Kalavai

Agenda of the meeting

- To review and approve the minutes of the previous meeting
- To discuss about preparation for NAAC SSR.
- To discuss about the regular meeting of the head of the departments and criteria coordinators for discussion and reading of question wise NAAC criteria preparations
- And other relevant points made by the IQAC members

Resolutions

- Mrs. M. Jayanthi, Associate Professor and Head, Department of Biochemistry welcomed all the members to the 3rd Meeting of IQAC in the academic year of 2020-2021.
- A presentation was made by Principal about NAAC criteria information and data collection as well as documentation.
- Discussions were held on criteria questions and the format of new guidelines of NAAC.
- All NAAC criteria in-charges were asked to go through the new guidelines and provide their inputs to IQAC accordingly.
- A new IQAC committee was constituted for the cycle 3, in compliance with the NAAC guidelines.
- The IQAC coordinator read both old and new format of AQAR at a glance and suggestions were sought to revise the format of data collection for the preparation of AQAR of academic year 2020-2021.
- Dr. G. Anandharaj, Assistant Professor & Head, Department of Computer Science and Applications proposed the Vote of thanks.
- The meeting was concluded by the chairman.

CS Prasad

IQAC CO-ORDINATOR

[Signature]
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