



U.G. BLOCK



P.G. BLOCK

OM SAKTHI



ADHIPARASAKTHI COLLEGE OF ARTS AND SCIENCE

(AUTONOMOUS)

Reaccredited by NAAC with 'B++' Grade

Approved by AICTE - New Delhi

Affiliated to Thiruvalluvar University



COLLEGE CALENDAR

2024 - 2025

G.B. NAGAR, KALAVAI - 632 506, RANIPET DISTRICT.

Phone : 04173 - 242226, 98406 90369 Fax : 04173 - 242646

E-mail : apcasgbn19@rediffmail.com

Website : www.apcas.ac.in

முலமந்திரம்

ஓம் சக்தியே ! பராசக்தியே !
ஓம் சக்தியே ! ஆதிபராசக்தியே !
ஓம் சக்தியே ! மருவூர் அரகியே !
ஓம் சக்தியே ! ஓம் விநாயகா !
ஓம் சக்தியே ! ஓம் காமாட்சியே !
ஓம் சக்தியே ! ஓம் பங்காரு காமாட்சியே !
ஓம் சக்தியே ! பங்காரு அடிகளே ஓம் !
ஓம் சக்தியே ! பங்காரு அடிகளே ஓம் !
ஓம் சக்தியே ! பங்காரு அடிகளே ஓம் !
ஓம் ! ஓம் ! ஓம் !

தமிழ்த் தாய் வாழ்த்து

நீராரும் கடலாடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிற் சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநதனும் தரித்த நறுந்திலகமுமே
அத்திலக வாசனையோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே ! தமிழணங்கே !
உன் சீரிளமை நிறம்வியந்து செயல் மறந்து வாழ்த்துதுமே !
வாழ்த்துதுமே ! வாழ்த்துதுமே ! வாழ்த்துதுமே !

NATIONAL ANTHEM

Jana gana mana adhinayaka jayahe
Bharatha bhagya Vidhatha,
Punjba Sindhu Gujarata Marata
Dravida Uthkala Banga,
Vindhya Himachala Yamuna Ganga
Utchala Jaladhita ranga,
Tava subha name jahe
Tava subha asisha mage,
Gahe tava jaya gatha,
Jana gana mangala dayaka jayahe
Bharatha Bhagya - Vidhatha,
Jaya he, Jaya he, Jaya he
Jaya Jaya Jaya Jaya he.

வாழ்த்து

எண்ணருங் கலைகள் வாழி !
'இறைவன் நான்' என்னல் வாழி !
உண்ணிறை சக்தி பீடம்
ஓமெனும் ஒலியில் வாழி !
கண்ணிறை மணியே யான
கருமறைப் பொருளே வாழி !
தெண்டிறை உலக மெல்லாம்
விண்டுனை வாழி! வாழி !

ஓம் சக்தி !

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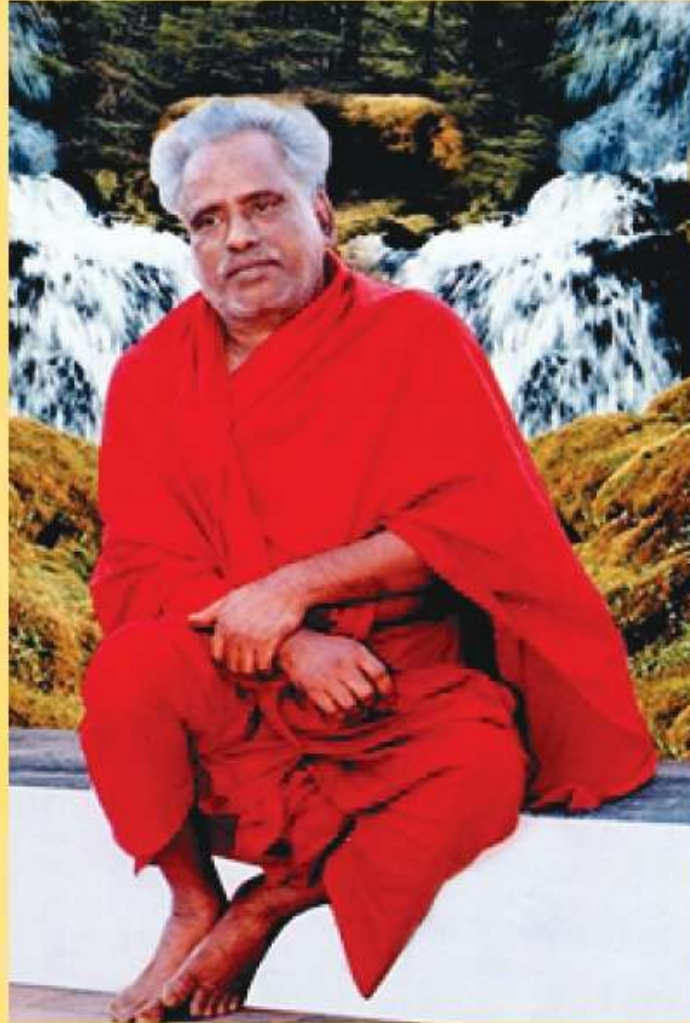
E-mail : apcasgn19@rediffmail.com Website : www.apcas.ac.in

COLLEGE CALENDAR

2024 - 2025



**Sponsored by
ADHIPARASAKTHI CHARITABLE, MEDICAL,
EDUCATIONAL AND CULTURAL TRUST
MELMARUVATHUR - 603 319.**



His Holiness Arulthiru "AMMA"
Founder



Thirumathi "AMMA"
President.



Sakthi Thiru. G.B. ANBALAGAN

Vice President

APRIL 2025

TUE	1		171
WED	2		172
THU	3		173
FRI	4		174
SAT	5		~
SUN	6		~
MON	7	World Health Day	175
TUE	8		176
WED	9		177
THU	10	Mahavir Jayanthi (Holiday)	~
FRI	11		178
SAT	12		~
SUN	13		~
MON	14	Tamil New Year, Dr Ambedkar Birthday (Holiday)	~
TUE	15		179
WED	16		180
THU	17	Semester Examination Begins, World Haemophilia Day	~
FRI	18	Good Friday (Holiday), World Heritage Day	~
SAT	19		~
SUN	20	Easter Sunday	~
MON	21		~
TUE	22		~
WED	23		~
THU	24		~
FRI	25		~
SAT	26		~
SUN	27		~
MON	28		~
TUE	29		~
WED	30		~

MARCH 2025

SAT	1		~
SUN	2		~
MON	3	Founder Arulthiru Adigalar's Birthday	151
TUE	4		152
WED	5		153
THU	6		154
FRI	7		155
SAT	8		~
SUN	9		~
MON	10		155
TUE	11		156
WED	12		157
THU	13		158
FRI	14		159
SAT	15		~
SUN	16		~
MON	17		160
TUE	18		161
WED	19		162
THU	20		163
FRI	21		164
SAT	22		~
SUN	23		~
MON	24		165
TUE	25		166
WED	26		167
THU	27	II Term Examination Begins	168
FRI	28		170
SAT	29		~
SUN	30	Telugu New Year	~
MON	31	Ramzan Festival (Holiday)	~



Sakthi Thiru A.A. AGATHYAN

Correspondent

FEBRUARY 2025

SAT	1		~
SUN	2		~
MON	3		131
TUE	4		132
WED	5		133
THU	6		134
FRI	7		135
SAT	8		~
SUN	9		~
MON	10		136
TUE	11		137
WED	12		138
THU	13		139
FRI	14		140
SAT	15		~
SUN	16		~
MON	17		141
TUE	18		142
WED	19		143
THU	20		144
FRI	21		145
SAT	22		~
SUN	23		~
MON	24		146
TUE	25		147
WED	26	Last date for second term fee with fine	148
THU	27		149
FRI	28	National Science Day	150

JANUARY 2025

WED	1	New Year (Holiday)	~
THU	2		112
FRI	3		113
SAT	4		~
SUN	5		~
MON	6		114
TUE	7		115
WED	8		116
THU	9		117
FRI	10		118
SAT	11		~
SUN	12		~
MON	13	Bogi Festival	119
TUE	14	Pongal Festival (Holiday)	~
WED	15	Thiruvalluvar Day (Holiday)	~
THU	16	Uzhavar Dhinam (Holiday)	~
FRI	17		120
SAT	18		~
SUN	19		~
MON	20		121
TUE	21		122
WED	22		123
THU	23		124
FRI	24		125
SAT	25		~
SUN	26	Republic Day	~
MON	27	I Term Examination Begins	126
TUE	28		127
WED	29		128
THU	30		129
FRI	31		130

PERSONAL MEMORANDUM

Name..... Roll No. :

Class..... Branch :

Date of admission :

Date of birth :

School/College last studied :

Day-scholar/Hosteller :

Father/Guardian Name :

Occupation :

Address :

a) Office :

:

:

Pincode :

Phone No. :

b) Residence :

:

:

Pincode :

Phone No. :

Height :Cms. Weight : Kgs. Blood Group

Date :

Signature of the Student.

VISION

Our vision is to mould youth, to combat changing challenges and to serve global community with professional competence and spiritual commitment to excellence.

MISSION

Our mission is to provide quality, value-based and career-oriented education to students, especially rural young men and women, who will be agents of social transformation and global development through their selfless and spiritual service.

DECEMBER 2024

SUN	1		~
MON	2	Even Semester Begins	91
TUE	3		92
WED	4	Navy Day	93
THU	5		94
FRI	6		95
SAT	7	Armed Forces Flag Day	~
SUN	8		~
MON	9		96
TUE	10	World Human Rights Day	97
WED	11		98
THU	12		99
FRI	13		100
SAT	14		~
SUN	15		~
MON	16		101
TUE	17		102
WED	18		103
THU	19		104
FRI	20		105
SAT	21		~
SUN	22		~
MON	23		106
TUE	24		107
WED	25	Christmas Festival (Holiday)	~
THU	26		108
FRI	27		109
SAT	28		~
SUN	29		~
MON	30		110
TUE	31		111

NOVEMBER 2024

FRI	1	Semester Examination Begins	~
SAT	2		~
SUN	3		~
MON	4		~
TUE	5		~
WED	6		~
THU	7		~
FRI	8		~
SAT	9		~
SUN	10		~
MON	11		~
TUE	12		~
WED	13		~
THU	14	Children's Day, National Diabetic Day	~
FRI	15		~
SAT	16		~
SUN	17		~
MON	18		~
TUE	19		~
WED	20		~
THU	21		~
FRI	22		~
SAT	23		~
SUN	24		~
MON	25		~
TUE	26		~
WED	27		~
THU	28		~
FRI	29		~
SAT	30		~

**ADHIPARASAKTHI CHARITABLE, MEDICAL,
EDUCATIONAL AND CULTURAL TRUST (Regd.)**
MELMARUVATHUR 603 319, Tamil Nadu, India.

Arulthiru BANGARU ADIGALAR
Founder

"All are children of one Mother
All Human beings belong to one race of Humanity"

ARULMIGU ADHIPARASAKTHI SIDDHAR PEETAM is situated at Melmaruvathur, 92 km from Chennai. This unique 2000 year old "**SIDDHAR PEETAM**" has 21 Siddhars in "**JEEVA SAMADHI**" and has the Mother Goddess in "**SWAYAMBHU**" form.

Poojas, Archanas and Abishekams are performed daily in accordance with the procedures laid down by the Mother and not as per the usual agamic rites. All are allowed to enter the sanctum sanctorum irrespective of caste, creed and religion for performing prayers, poojas, archanas and abishekams.

A unique feature is that the ladies trained by Mother are permitted to do poojas and yagnas.

HIS HOLINESS ADIGALAR THE UPHOLDER OF DHARMA

His holiness Bangaru Adigalar is the living incarnation of goddess Adhiparasakthi. He is the upholder of "Dharma in this Kaliyuga, the living God who has shown by practice that Spirituality is the blend of Devotion and Duty.

Duty is service to the deprived and to the downtrodden.

His objective is to carry spirituality to doorsteps of common man, so that the human race is elevated as a whole.

MOTHERS'S ASPIRATIONS

Mother wants all her children to live in peace and prosperity in comfort. But unfortunately, the evils of racial discrimination, economic

inequalities, communal bias, class distinctions, linguistic fanaticism and social instability plague the world. This is the consequence of the decline in the spiritual value and the emergence of materialism.

To overcome these problems the "Mother" wants each of Her devotees to help the oppressed and the underprivileged. The first step in this direction is the formation of the Adhiparasakthi Charitable, Medical Educational and Cultural Trust.

The Trust is created in 1978 with the prime objective to spread spirituality and render social and community services irrespective of caste, creed, community and religion.

WEEKLY WORSHIPPING CENTRES (MANDRAMS)

Weekly worshipping Centres are sponsored by the Trust function throughout the country and also abroad (Malaysia, Singapore, Africa, France, U.K., U.S.A., etc). These centers guide the devotees through weekly prayers in the homes of distressed families in order to alleviate their suffering.

SERVICES RENDERED BY THE ADHIPARASAKTHI TRUST

Apart from this, the Trust organizes innumerable social activities like building homes for the poor; providing housing colonies for lepers; renovating dilapidated temples; distributing food and clothing to families affected by ravages of nature; donating books and clothing to poor children; giving crutches and other help to the handicapped; assisting poor farmers and artisans with implements; running crèches and orphanages for children and homes for the aged; helping widows and destitutes imparting training in crafts to the poor; performing last rites in ceremonial manner for orphans and weaker sections and providing spectacles to poor.

THE ADHIPARASAKTHI YOUTH WING

Youth Wings are functioning at various centers with a view to mould young minds in the right path and save them from the clutches of drugs and alcohol and prepare them spiritually to face the day-to-day problems of life. The energy and creativity are channelised into social services for the poor and the needy.

OCTOBER 2024

TUE	1		71
WED	2	Gandhi Jayanthi (Holiday)	~
THU	3		72
FRI	4		73
SAT	5		~
SUN	6		~
MON	7	World Habitat Day	74
TUE	8	Indian Air Force Day	75
WED	9		76
THU	10		77
FRI	11	Saraswathi Pooja (Holiday)	~
SAT	12	Vijayadasami	~
SUN	13		~
MON	14		78
TUE	15		79
WED	16		80
THU	17		81
FRI	18		82
SAT	19		~
SUN	20		~
MON	21	II Term Examination Begins	83
TUE	22		84
WED	23		85
THU	24		86
FRI	25		87
SAT	26		~
SUN	27		~
MON	28		88
TUE	29		89
WED	30		90
THU	31	Diwali Festival (Holiday)	~

SEPTEMBER 2024

SUN	1		~
MON	2		51
TUE	3		52
WED	4		53
THU	5	Teacher's Day	54
FRI	6		55
SAT	7	Vinayagar Chadurthi (Holiday)	~
SUN	8	World Literacy Day	~
MON	9		56
TUE	10		57
WED	11		58
THU	12		59
FRI	13		60
SAT	14		~
SUN	15		~
MON	16	Miladi Nabi (Holiday) World Ozone Day	~
TUE	17		61
WED	18		62
THU	19		63
FRI	20		64
SAT	21	World Peace Day	~
SUN	22	Rose Day (Welfare of Cancer Patient)	~
MON	23		65
TUE	24		66
WED	25		67
THU	26		68
FRI	27	World Tourism Day	69
SAT	28		~
SUN	29	Day of Deaf	~
MON	30		70

FREE MEDICAL AID

The Trust provides free and quality medical aid to the rural poor through the outpatient centers. Three doctors and Para-medical staff are manning this unit on a daily basis. Every Sunday, senior specialists of all branches of medicine attend this center to render special advice.

MEDICAL CAMPS AND SERVICES

Medical camps like geriatric camp, eye camp, ENT camp, blood donation camp etc., are conducted from time to time. Besides, veterinary camps are also conducted at various centers periodically.

A 200 bed modern hospital with all facilities including operation theatres, maternity and paediatric wards is functioning. Emergency and causality medical services are available round the clock.

ADHIPARASAKTHI CHARITABLE, MEDICAL RESEARCH INSTITUTE

The Adhiparasakthi Charitable, Medical Research Institute is imparting a high standard of education and training in nursing, physiotherapy, occupational therapy, pharmacology, clinical pathology and the like and is a precursor to the beginning of Adhiparasakthi Medical College.

The entire expenses are met out of donations from philanthropists and the public. These donations are exempted from income tax.

CONFERENCES FOR SOCIAL WELFARE

The Trust has conducted several spiritual conferences, the main objective of which is to foster oneness among the people and for social welfare. The Trust makes determined and dedicated efforts to attain speculative knowledge of divinity in bringing harmony worldwide and establishing a spiritual commonwealth.

ADHIPARASAKTHI EDUCATIONAL INSTITUTIONS

Melmaruvathur Campus:

- ❖ Adhiparasakthi Matriculation and Higher Secondary School
- ❖ G.B Public School
- ❖ Adhiparasakthi ANNAI ILLAM
- ❖ Adhiparasakthi Polytechnic College
- ❖ Adhiparasakthi Engineering College
- ❖ Adhiparasakthi College of Nursing
- ❖ Adhiparasakthi College of Physiotherapy
- ❖ Adhiparasakthi College of Pharmacy
- ❖ Adhiparasakthi Dental College
- ❖ Melmaruvathur Adhiparasakthi Institute of Medical Science and Research
- ❖ Lakshmi Bangaru Arts & Science College
- ❖ Adhiparasakthi Industrial Training Institute

G.B. Nagar Campus:

- ❖ Adhiparasakthi College of Arts & Science (Autonomous)
- ❖ Adhiparasakthi Agricultural College
- ❖ Adhiparasakthi Horticultural College
- ❖ Adhiparasakthi Institute of Agriculture and Horticultural College
- ❖ Adhiparasakthi College of Engineering
- ❖ Adhiparasakthi College of Education

AUGUST 2024

THU	1		31
FRI	2		32
SAT	3		~
SUN	4	International Friendship Day	~
MON	5		33
TUE	6		34
WED	7		35
THU	8		36
FRI	9		37
SAT	10		~
SUN	11		~
MON	12		38
TUE	13		39
WED	14		40
THU	15	Independence Day (Holiday)	~
FRI	16		41
SAT	17		~
SUN	18		~
MON	19	I Term Examination Begins	42
TUE	20		43
WED	21		44
THU	22		45
FRI	23		46
SAT	24		~
SUN	25		~
MON	26	Krishna Jayanthi (Holiday)	~
TUE	27		47
WED	28		48
THU	29		49
FRI	30		50
SAT	31		~

JULY 2024

MON	1		9
TUE	2		10
WED	3		11
THU	4		12
FRI	5		13
SAT	6		~
SUN	7		~
MON	8		14
TUE	9		15
WED	10		16
THU	11	World Population Day	17
FRI	12		18
SAT	13		~
SUN	14		~
MON	15		19
TUE	16		20
WED	17	Moharam Festival (Holiday)	~
THU	18		21
FRI	19		22
SAT	20		~
SUN	21		~
MON	22		23
TUE	23		24
WED	24		25
THU	25		26
FRI	26		27
SAT	27		~
SUN	28		~
MON	29		28
TUE	30		29
WED	31		30

ADHIPARASAKTHI COLLEGE OF ARTS AND SCIENCE (Autonomous)

G.B.Nagar, Kalavai, Ranipet District 632 506.

HISTORY OF THE COLLEGE

The Adhiparasakthi Charitable, Medical, Educational and Cultural Trust, Melmaruvathur renders dedicated service to the cause of education and service to humanity by establishing several institutions. The members of the Trust are people of eminence in various walks of life viz., Education, Research, Industry, Business and Administration. His Holiness Arulthiru BANGARU ADIGALAR is the Founder of the Trust. Adhiparasakthi Institute of Science Agriculture and Technology (APISAT) founded by the Trust is unique that is totally committed to quality innovation dynamism and social relevance. Study, Spirituality and Service are its MOTTO. Inculcation of character and virtues, besides academic training are its hallmark. Duty, Dignity and Discipline are its watchwords. It is keen that students should shine as model citizens and men of eminence and excellence in our society.

Adhiparasakthi College of Arts & Science is the first self-financing college started in this part of the state in the year 1988. It was affiliated to Madras University till the academic year 2000-2001 and from the year 2001-2002 onwards, it is affiliated to Thiruvalluvar University, Vellore. To begin with three undergraduate courses viz., B.Sc., Biochemistry, Microbiology and Computer Science were

offered. In the year 1993-94, the college was upgraded as postgraduate college and started offering M.C.A., programme. From 1994-95, M.Sc., Biochemistry and M.Sc., Applied Microbiology were added. In the year 1999-2000, B.C.A. was introduced from 2001-2002, M.Sc., Information Technology and M.Sc., Computer Science and Technology were offered in the college. B.Com. and B.B.A. Courses were introduced from 2004-2005. M.Phil (Full time and Part time) in Computer Science, Biochemistry and Microbiology were introduced in 2004-2005. M.Com. was introduced from 2007-2008. M.Phil (Full time and Part time) in Commerce was introduced in 2009.

The College has been recognized as a center for Ph.D. Programmes in Biochemistry and Microbiology in the year 2008 and Ph.D Programme in Computer Science in the year 2014. B.Sc Mathematics course was introduced from 2012-2013. M.Sc Mathematics course was introduced from 2015-16. M.Phil Mathematics course was introduced from 2018-2019. Ph.D Programme in Commerce was introduced from 2019-2020. The College has received permanent affiliation from the Thiruvalluvar University during 2008-2009. From this year onwards our college has introduced B.Sc. (A.I) course. The college is conferred with Autonomous status from the year 2011-2012. The college has been Re-accredited by NAAC with B Grade (CGPA-2.83) in 2014, and with B++ Grade in 2022.

The college has two imposing buildings for UG and PG courses with separate well equipped laboratories and spacious class rooms. The students live in a pollution free and calm atmosphere during the course of study. On the whole, the college has magnificent view with serene atmosphere conducive for healthy academic life.

JUNE 2024

SAT	1		~
SUN	2		~
MON	3		~
TUE	4		~
WED	5		~
THU	6		~
FRI	7		~
SAT	8		~
SUN	9		~
MON	10		~
TUE	11		~
WED	12		~
THU	13		~
FRI	14		~
SAT	15		~
SUN	16		~
MON	17		~
TUE	18		~
WED	19	Reopening of the college after summer vacation	1
THU	20		2
FRI	21		3
SAT	22		~
SUN	23		~
MON	24		4
TUE	25		5
WED	26		6
THU	27		7
FRI	28		8
SAT	29		~
SUN	30		~

28. Hostel vessels such as tumblers, water jugs, etc. found in the rooms will attract fine and punishment.
29. "Ragging" in any form inside or outside the hostel is an offence and will be dealt with as per law. These rules and regulations are imposed in the larger interest of the students and to protect the fair-name of the college. Any hostel student violating the rules and regulations will be fined by the warden or principal on the basis of the nature of the offence. In extreme cases the offender will be sent out of the hostel on condition that he should stay outside only with parents or guardian. Students who do not comply with above regulations will be expelled from the college.
30. The students are permitted to watch essential T.V. programmes as decided by the Deputy Warden.
31. The Students should be confined to their rooms. Migrating to the other rooms during study hours is strictly prohibited.
32. No student is permitted to stay in their rooms during college hours, unless they are sick or ill.
33. Students should use water sparingly and co-operate to conserve the water.
34. Any questions not covered by these rules shall be decided by the Warden or principal and his interpretation of the rules shall be final.

THE COLLEGE GOVERNING COUNCIL

Arulthiru Bangaru Adigalar	: Founder
Tmt. Lakshmi Bangaru Adigalar	: President
Mr. G. B. Anbalagan	: Vice-President
Mr. G. B. Senthil Kumar	: Trustee
Mrs. B. Sridevi	: Trustee
Mrs. B. Umadevi	: Trustee
Mr. R. Karunanidhi	: Trustee
Mr. A. A. Agathyan	: Correspondent
Dr. A. Mohamed Sadiq	: Principal

DIRECTOR

Mr. G.K.Sathishkumar, B.E.

PRINCIPAL

Dr. A. Mohamed Sadiq, M.Sc., M.Phil., Ph.D.

DEPARTMENT OF TAMIL

Mrs. C. Mahalakshmi, M.A., M.Phil., M.Ed. (SET, NET)
Associate Professor & Head of the Department.

Mrs.R.Vasumathi, M.A., M.Phil., B.Ed., HDCP. (NET)
Assistant Professor.

Dr. L.K.S. Rajkumar, M.A., M.Phil., Ph.D. (NET)
Assistant Professor.

DEPARTMENT OF ENGLISH

Mrs. C. Drakshayini, M.A., M.Phil., DCA.
Associate Professor & Head of the Department.

Mr. P. Arunkumar, M.A., M.Phil., B.Ed.
Assistant Professor.

Ms. A.Yasmeen, M.A., M.Ed.
Assistant Professor.

DEPARTMENT OF BIOCHEMISTRY

Dr. A. Mohamed Sadiq, M.Sc., M.Phil., Ph.D
Principal.

Mrs. M. Jayanthi, M.Sc., M.Phil.
Associate Professor & Head of the Department.

Dr. V. Sivakumar, M.Sc., M.Phil., Ph.D.
Assistant Professor.

Dr. S. Sathish, M.Sc., M.Phil., Ph.D.(SET)
Assistant Professor.

Dr. M. Kavitha Rani, M.Sc., M.Phil., Ph.D.
Assistant Professor.

Mr. V. Arunkumar, M.Sc., M.Phil., B.Ed.
Assistant Professor.

Dr. M. Gayathiri, M.Sc., M.Phil., Ph.D.
Assistant Professor.

16. Any complaint against any employee of the hostel for any cause may be made in writing to Deputy-Warden for action. No member shall take law in his own hands, however grave or provocative the conduct of the employee may be.
17. Smoking, gambling, shouting, drinking and drugging inside the hostel campus is strictly prohibited.
18. Possession of cigarettes, alcoholic beverages, intoxicating drugs, etc. is strictly prohibited.
19. Any breach of discipline in the hostel shall be dealt with either by fine, suspension or expulsion from the hostel. Expulsion from the hostel, temporary or permanent shall entail similar expulsion from the college.
20. Members of the hostel should not go outside the hostel campus for bathing, face washing, etc.
21. Members of the hostel should not organise or convene meeting of any sort without the written permission of the Deputy Warden and Warden.
22. Students who were expelled for non-payment of mess dues will be permitted to join the hostel only after clearing the dues.
23. A student who is removed or suspended from the college shall automatically cease to be the member of the hostel.
24. The mess dues of scholarship holders shall be adjusted from their scholarship amount available. Any extra dues must be cleared by the student.
25. No lady except a student's mother is permitted to visit the hostel unless specially permitted by the Deputy Warden.
26. Every student seeking admission in the hostel should give an undertaking in the prescribed form along with parents endorsement.
27. Students are advised to refrain causing any damage to hostel properties. Any such incident brought to notice will be viewed seriously.

5. No student shall leave the hostel after 7.00 p.m. Students staying out beyond 7.00 p.m without permission will be severely dealt with.
6. However, owing to unforeseen reasons a student has to go out without permission, he/she shall record his/her name and the nature of his business in the notebook kept for the purpose.
7. The inmates should not tamper the electrical installations in their rooms. The use of extra lights, electric heater or electric iron or fan or radio is strictly forbidden.
8. Members shall not move the furniture from one place to another or exchange among themselves. They are prohibited from defacing or damaging the furniture in any way. The cost of any damage so caused shall be recovered from them.
9. The mess dues must be paid in the college office before the prescribed date.
10. Members are advised not to leave cash or valuables in their rooms. The hostel authorities will not be responsible for articles or cash lost by members. They are also advised to open a savings account in the bank situated in the college.
11. Boarders shall on no account be served meals or Tiffin in their rooms except when they are ill.
12. No member shall enter the kitchen.
13. No guest can be entertained without the permission from the Deputy Warden.
14. Severe action shall be taken on the boarders who permit non members to stay in their rooms.
15. Members should maintain silence in their rooms.

DEPARTMENT OF COMPUTER SCIENCE, COMPUTER APPLICATION & ARTIFICIAL INTELLIGENCE

Dr. P.V. Praveen Sundar, M.C.A., M.Phil., Ph.D.
Associate Professor & Head of the Department.

Dr. P. Hariharan, M.Sc., M.Phil., Ph.D.
Assistant Professor.

Mrs. K. Sangeetha, M.C.A., M.Phil., B.Ed.
Assistant Professor.

Mr. G.S. Senthil Kumar, M.C.A., M.E., M.Phil.
Assistant Professor.

Mr. S. Vajjiravelu, M.C.A., M.Phil.
Assistant Professor.

Mr. M. Suresh, M.C.A., M.Phil.
Assistant Professor.

Mr. R. Logesh, M.Sc., M.Phil., B.Ed.
Assistant Professor.

Mrs. J. Deepa, M.Sc., M.Phil., B.Ed.
Assistant Professor.

Mr. K. Balaji, M.C.A., M.Phil.
Assistant Professor.

Mrs. T.Preetha, M.C.A.
Assistant Professor.

Mrs. T.Kirubavathi, M.Sc., B.Ed.
Assistant Professor.

DEPARTMENT OF MICROBIOLOGY

Dr. T. Panneerselvam, M.Sc., M.Phil., Ph.D. (NET)
Associate Professor & Head of the Department.

Mrs. M. Chellakkannu, M.Sc., M.Phil., B.Ed. (SET, NET)
Assistant Professor.

Dr. M. Vikramathithan, M.Sc., HDCA., Ph.D.
Assistant Professor.

Dr. N. Tamilselvan, M.Sc., Ph.D.
Assistant Professor.

Mrs. K. Kowsalya, M.Sc., M.Phil. (NET)
Assistant Professor.

Ms. R.Kousalya, M.Sc.
Assistant Professor.

DEPARTMENT OF MATHEMATICS

Mrs.M. Saraswathi, M.Sc., B.Ed.
Associate Professor & Head of the Department.

Ms P. Poovarasi, M.Sc.
Assistant Professor.

DEPARTMENT OF COMMERCE

Dr. G.Hemalatha, M.Com, M.Phil, Ph.D. (SET)
Associate Professor & Head of the Department.

Mr. B.Elumalai, M.Com., M.Phil., B.Ed. (SET)
Assistant Professor.

Ms. A. Saranya, M.Com., M.Phil.
Assistant Professor.

Mr. S. Sathyamoorthy, M.Com., M.Phil., M.A. (Yoga)
Assistant Professor.

CANTEEN

Canteen serving tea, coffee, snacks and lunch is located inside the campus. This will be kept open on all working days from 9.00 a.m to 5.00 p.m

RECORDS

All the records of the students will be maintained and kept at the college office.

HOSTEL

New Hostel buildings with all modern facilities separately for boys and girls are available in the college campus.

The Principal or Warden is assisted by the Deputy Warden and tutors-in-charge of each floor.

The hostel is run on the basis of dividing system, supervised by a committee consisting of the Principal or Warden, Deputy Warden and student secretaries.

HOSTEL RULES AND REGULATIONS

1. Admission to the hostel will be made by the Principal and Deputy Warden. All the applications for admission must be directed to the Deputy Warden in the prescribed form which can be had from the Hostel Office on payment.
2. Members of the hostel should not absent themselves from the college and stay in the hostel without obtaining leave in advance.
3. Members of the hostel should remain in their rooms and study their subjects during study hours.
4. Members of the hostel should not leave the hostel on any account without prior permission of the Deputy Warden. Severe disciplinary action will be taken against defaulters.

14. The members of the staff are privileged to borrow upto 7 books against seven cards at a time. A book may be held for a maximum period of one month. Where it is necessary to hold a book for a longer period, the book may be returned and borrowed again for a further period of one month. All books must be returned a week before the last working day of the academic year.

SPORTS AND GAMES

Play ground is situated inside the college campus. Facilities are available to play Volley ball, Cricket, Foot ball, Basket ball, Hand ball, Badminton, Throw ball, Tennikoit, Kabadi, Carom, Chess and for Athletics. With a view to develop a sense of team spirit and encourage a spirit of healthy environment the extra-mural, intra-mural competitions and sports meet are organized for the students.

TUTORIAL SYSTEM

Under this unique system all the students of the college are divided into a number of batches and each batch is placed under the care of the staff. He/she can consult the tutor on all academic and personal matters. Each student is instructed to meet his/her ward tutor at least once in a week at such time as may be fixed by the concerned tutor and give him / her an account of what he/she had been doing during the week and get instructions from him/her, if required. The Principal, only on data submitted by the staff will issue conduct certificate to students.

Every application for leave should be submitted only through the Ward Tutor and in case if the tutor is not satisfied with the grounds on which leave is asked for, no leave will be granted.

EXAMINATIONS

Tests will be conducted every month. Class tests will be held from time to time at the discretion of the staff concerned. A terminal examination and a model examination are conducted per semester. Absentees from these tests will be viewed seriously.

Dr. J. Jothikrishnan, M.Com, M.Phil, Ph.D. (SET)
Assistant Professor.

Mr. D. Krishnamoorthy, M.Com., M.Phil. B.Ed.
Assistant Professor.

DEPARTMENT OF BUSINESS ADMINISTRATION

Mr. A. Nisar Ahamed, B.Sc., M.B.A. (SET, NET)
Associate Professor & Head of the Department.

Mr. A. Ashokan, M.Com., M.Phil. B.Ed. (SET)
Assistant Professor.

Mrs. S. Anith Neema, M.B.A., M.Phil. (SET)
Assistant Professor.

Mr. S.Partheeban, M.B.A.
Assistant Professor.

LIBRARY

Mrs. K. Jayachitra, M.A., M.L.I.S., P.G.D.C.A. - *Librarian*

Mr. D. Rudreshwaran, B.Sc. - *Library Asst.*

Mr. D. Arul - *Library Asst.*

PHYSICAL EDUCATION

Mr. P. Balaji, M.A., M.P.Ed., M.Phil., M.Sc [Yoga], P.G.F.M., B.Ed.
Physical Director

EXAMINATION CELL

Dr. P. Hariharan, M.Sc., M.Phil., Ph.D. - *Controller of Examinations.*

Mr. V. Mohanraj, M.B.A., PGDCA. - *Junior Assistant.*

Mr. K. Parthiban, M.C.A. - *Junior Assistant.*

Mr.V.Gandhi, B.C.A - *Junior Assistant.*

INTERNAL QUALITY ASSURANCE CELL

Dr. V. Sivakumar, M.Sc., M.Phil., Ph.D. - *Coordinator*

PLACEMENT & TRAINING CELL

Mr. S.Partheeban, M.B.A. - *Placement Officer.*

NATIONAL SERVICE SCHEME

Dr. S. Sathish, M.Sc., M.Phil., Ph.D (SET)
NSS Programme Officer.

Mr. P. Arunkumar, M.A., M.Phil., B.Ed.
NSS Programme Officer.

Mr. S. Sathyamoorthy, M.Com., M.Phil., M.A. (Yoga)
NSS Programme Officer.

NATIONAL TESTING SERVICE REGIONAL FIELD UNIT

[CIL, Ministry of Human Resources Development, Govt.of India - Mysore]

Mrs. C. Mahalakshmi, M.A., M.Phil., B.Ed. (SET, NET) - Coordinator

TYPEWRITING INSTRUCTOR

Mrs. D. Kalaiselvi, M.Com., M.Phil., TTC (Typewriting)

ADMINISTRATIVE STAFF

Mr. K. Sankar, M.Com. - Accounts Officer

Mr. M. Shanmugam, M.Com., M.Phil., - Accounts Assistant

Ms. M. Nathiya, DCE. - Typist

Mr. G. Venkadasamy, M.C.S. - Junior Assistant

Mr. P. Hariharan - Office Assistant

HOSTEL STAFF

Mr. V. Ganesan, B.A. - Manager - Gent's Hostel.

Ms. C. Lathasree, M.C.A. - Manager - Women's Hostel.

Mr. V.R. Senthilkumaran, B.Sc., AME. - Dep. Warden - Gent's Hostel.

LAB - TECHNICIAN

Mr. K.K. Muniswamy, C.F.N. (Biochemistry)

Mrs. J. Revathi, B.B.A., B.Sc., DMLT, DCA. (Biochemistry)

Mr. N. Perumal, DMLT. (Microbiology)

Mr. P. Manoharan, B.B.A. (Microbiology)

Mr. B. Sivakoteswaran, B.B.A., MDSA. (Computer Science)

Mr. K.P. Manigandan, B.Sc (Maths) (Computer Science)

SUPPORTING STAFF

Mr. B. Sugumar - Electrician

Mr. A. Thirunavukkarasu - Jeep Driver

3. Borrowing books from the Library will be by the card system. The card is not transferable and books can not be borrowed on behalf of others. If a card is lost or mutilated or damaged, it will be replaced at a cost of Rs. 101-. Students will have to surrender the cards at the end of each academic year.
4. Each and every student is eligible to get a maximum number of two cards.
5. Students are entitled to keep a book for two weeks from the Date of issue. If the books are not returned on or before the due date, a fine of Rs.2/- per day for a book (including holidays) will be collected up to 5 days. Further Rs. 51- will be collected thereafter for 10 days. Still if the students fail to return the book, the students will not be permitted to use the library and they will not be allowed to attend the college till the fine is paid and the books are returned. Books due on a holiday may be returned without fine on the next working day. Absence from the college will not ordinarily be accepted as an excuse for delay in the return of books.
6. The library books are meant for reference purpose only. Students should not withhold the books till the University Examinations.
7. Reference books cannot be taken out of the library. No one is allowed to sub lend the books taken by him / her to others.
8. After two weeks from the date of issue, a book may be reissued if there is no reservation for it.
9. Students may read magazines, periodicals and newspapers in leisure period but are not allowed to take them home.
10. Any kind of marking, underlining, clipping or annotating of books is absolutely forbidden. Readers shall be responsible for damage done to the books belonging to the library and shall be required to replace such books or pay the value thereof.
11. Silence shall be observed at all times in the library.
12. All payments including fine shall be paid in the college office and the receipt to be shown to the librarian.
13. The librarian may recall any book at anytime even when normal period of loan has not expired.

4. The concessions granted are liable to be withdrawn in all cases of misconduct such as resorting to or participating in strikes etc.

RULES CONCERNING ISSUE OF CERTIFICATES

Students must apply to the Principal for any certificate. Ordinarily a notice of 2 days is necessary for the issue of any certificate.

1.	Transfer Certificate	Rs. 50/-
2.	Conduct Certificate	Rs. 50/-
3.	Course Certificate	Rs. 50/-
4.	Duplicate Certificate	Rs. 50/-
5.	Any other Certificate	Rs. 50/-

An extra fee of Rs. 50/- will be charged in case of applications made one year after leaving the college.

NATIONAL SERVICE SCHEME

Enrolment to this scheme is made at the commencement of each academic year. Students who desire to join this scheme should report personally to the Programme Officer. Three NSS units are available.

CERTIFICATES FROM UNIVERSITY

1. Provisional Pass Certificates should be obtained only from the University.
2. For Migration Certificate the students have to apply to the University directly.
3. Application for Convocation should be made, in the prescribed form, to the Registrar, Thiruvalluvar University, Vellore, through the college with the required fee.

LIBRARY & INFORMATION CENTRE

1. All the students of the college are members of the library.
2. The library will be kept open on all working days from 9.30 a.m. to 6.00 p.m.

CLUBS & CELLS - INCHARGES

ENVIRO CLUB

Dr. N. Tamilselvan, M.Sc., Ph.D.

RED RIBBON CLUB

Mr. V. Arunkumar, M.Sc., M.Phil., B.Ed.

ROTARACT CLUB

Mr. D. Krishnamoorthy, M.Com., M.Phil. B.Ed.

LEO CLUB

Mr. G. S. Senthilkumar, M.C.A., M.E., M.Phil.

YOUTH RED CROSS

Dr. M. Vikramathithan, M.Sc., DMLT, HDCA., Ph.D.

CONSUMER CLUB

Mrs. K. Sangeetha, M.C.A., M.Phil., B.Ed.

WOMEN CELL

Mrs. M. Chellakkannu, M.Sc., B.Ed., M.Phil., PGDCA., PGDMLT. (SET, NET)

PHILATELIC SOCIETY

Dr. G. Hemalatha, M.Com., M.Phil., Ph.D. (SET)

YOGA CENTER

Mr. S. Sathyamoorthy, M.Com., M.Phil., M.A. (Yoga)

GRIEVANCE REDRESSAL CELL

Dr. T. Panneerselvam, M.Sc. M.Phil. Ph.D. (NET)

ENTREPRENEURIAL DEVELOPMENT CELL

Mr. A. Ashokan, M.Com., M.Phil. B.Ed. (SET)

CONSERVATION STAFF

Mr. M. Murugasen	- Sanitary Person
Mr. K. Mykannan	- Sanitary Person
Mrs. M. Venda	- Sanitary Person
Mrs. V. Venda	- Sanitary Person
Mrs. M. Mecna	- Sanitary Person
Mrs. V. Samundi	- Sanitary Person
Mrs. V. Jayalakshmi	- Sanitary Person
Mrs. V. Selvi	- Sanitary Person
Mrs. D. Padmavathy	- Sanitary Person
Mrs. M. Sagunthala	- Sanitary Person
Mrs. A. Rckha	- Sanitary Person
Mr. S. Sathiya	- Sanitary Person
Mr. V. Ranganathan	- Sanitary Person

COLLEGE RULES & REGULATIONS

1. "Ragging" is strictly prohibited by an act promulgated by the government of TamilNadu with penalty or imprisonment or both. Ragging of any kind is prohibited either in the college campus or in the hostel or outside. The students who are guilty of this offence will be expelled from the college and also handed over to the police for further action as per the government orders.
2. Exchange of greetings with members of the staff in the College and Hostel is highly recommended.
3. Every day the first period starts with "Moolamandiram" and last period ends with "Vaazhthu".
4. Students are advised to use courteous and polite language and behave with decorum when talking to the faculty members and the staff of the college and hostel.
5. Students shall avoid using insulting, inciting and threatening language when talking with fellow students and should totally avoid violence.
6. Students shall not talk or act in any manner outside the institution in a way that would bring disrepute to the institution.
7. Students shall come clean, tidy and smartly dressed. Girl students should wear saree or churithar with dhuppatta only.
8. On every Friday the staff and students should come in **RED DRESS**.
9. Students should not leave the campus without prior permission during working hours.
10. Students should not leave the class or attend it late under the pretext of paying fees or taking books from library. Time fixed for such purposes during working hours must be strictly adhered to.
11. Students shall be regular and punctual in attending classes and all activities connected with the college.

They are tenable for the period of the entire course on condition that their character, conduct and academic records continue to be satisfactory

1. ONLY THOSE STUDENTS WHO PUT IN NOT LESS THAN 90% ATTENDANCE ARE ELIGIBLE FOR THE SCHOLARSHIP AS PER THE GOVERNMENT ORDER.
2. The following categories of students irrespective of their caste are eligible for scholarship and fee concession.
 - (i) Handicapped students
 - (ii) Sons / daughters and dependents of freedom fighters.
 - (iii) Sons / daughters and dependents of service personnel.
 - (iv) Sons / daughters and dependents of ex-servicemen.
 - (v) Sons / daughters of Sri Lanka repatriates.
 - (vi) Sons / daughters of Burma repatriates.
 - (vi) Sons / daughters of teachers, who died while in service.
3. The following certificates should be produced in the prescribed form available in the college office at the time of applying for Fee Concessions and Scholarships.
 - (a) A declaration certificate by the parent or guardian.
 - (b) A certificate of income signed by an Officer of the Revenue Department, not lower in rank than a Deputy Tahsildar.
 - (c) Converts to Christianity are eligible for the concession and have to produce, in addition, a certificate of conversion in the prescribed form obtained from an officer who is competent to issue the income certificate.

circumstances extending beyond three days, the Principal may require Medical or other certificates.

2. Application for leave from students residing in the college hostel should be recommended by the Deputy Warden.
3. Those who are late by more than 5 minutes will not be admitted into the class except on valid reasons.
4. A student requiring leave for a period or a portion of a period must get permission from the Lecturer, in person, before the beginning of class.
5. A student absenting himself / herself without leave during one period of the day will be considered as absent for half-a-day. Absent for a period in the F.N. session and a period & in the A.N. session shall be marked absent for the whole day.
6. A student absenting himself/herself for three days and more shall be fined at the discretion of the Principal and the fact shall be informed to his / her parents.
7. A student who continuously absents himself / herself for fifteen days without valid reasons will have his/her name struck off the rolls.
8. Absconder from classes and habitual absentees shall be dealt severely. The punishment may involve suspension or removal from the college.
9. The students studying in U.G. Degree courses and P.G. Degree courses should put in a minimum of 75% and 80% of attendance respectively for appearing in semester examinations.
10. The above rule is applicable to the practical classes also.

FEE CONCESSIONS AND SCHOLARSHIPS

A number of scholarships are awarded annually to deserving students based on the results of the last examination they appeared.

12. Gathering in groups at roads, entrance, pathways, gardens, and other places is strictly prohibited.
13. On entering the class, they shall observe strict silence, irrespective of the presence or absence of the teacher.
14. Students should assemble in the respective lecture halls, five minutes before the beginning of the period. They shall stand as the teacher enters the class and keep standing till they are asked to be seated.
15. While attending college functions, the students will conduct themselves in such a way as to bring credit to themselves and to the institution.
16. No student is permitted to leave the classroom during the class hours.
17. Students shall promptly stand to solemn attention when prayer or National Anthem is being played at a function.
18. Smoking, drinking and other activities like drugging etc., in the college premises as well as outside are strictly prohibited. Erring students will be dealt severely, including dismissal from the college.
19. Students are forbidden from entering the college office and the staff rooms during unspecified hours.
20. Students are prohibited from defacing or damaging the building or furniture. The cost of any damage so caused will be recovered from the students collectively if the responsibility for it can not be fixed on any individual or group of individuals.
21. Disobedience, malpractice or prompting in examinations and other moral delinquencies shall be severely dealt with.
22. Representation of complaints and grievances may be made individually to the Principal through the heads of the departments.
23. Students are expected to read the notice board. Ignorance of any notice will not be accepted as an excuse for failing to comply with it.

24. Any lost property found must be handed over to the office from whom the owner can claim it promptly after proving his/her ownership.
25. Any student found willfully preventing other students from attending classes and inciting strikes will be expelled from the college.
26. Students taking part in communal or political activities will be severely dealt with.
27. No meeting of any kind shall be held in the college without the prior permission of the Principal.
28. No student of the College shall be a member of any association unconnected with the college.
29. No notice of any kind shall be circulated among students or displayed on black boards or on notice boards without the written permission of the Principal.
30. No information or report should be sent to press or broadcasting agencies without the permission and approval of the Principal.
31. Fees once paid will not be refunded under any circumstances.
32. The Principal's decision shall be final in matter of punishment of the students for violation of any of the rules of the college.
33. Students who leave in the middle of the course shall pay the fees for the remaining period and get clearance certificate.

34. The names of students, who have not paid the tuition fees even one month after the pay with fine date, will be removed from the rolls of the college. They will be readmitted only after the payment of fees dues and readmission fee of Rs. 501/-
35. Using mobile Phones inside the campus is strictly prohibited.
36. The following Committees are functioning in the college:
 - 1) Admission Committee
 - 2) Time Table Committee
 - 3) Attendance Committee
 - 4) Discipline Committee
 - 5) Students welfare Committee
 - 6) Research Committee
 - 7) Hostel Committee
 - 8) Spiritual Activities Committee
 - 9) Sports Committee
 - 10) Cultural Committee
 - 11) Staff Welfare Committee
 - 12) Women's and Grievance Committee
 - 13) Campus Maintenance Committee
 - 14) College Magazine Committee
 - 15) Committee to Assist Office
 - 16) Library Committee

RULES OF ATTENDANCE

1. No student shall absent himself or herself from the college without proper intimation. Leave letter should be endorsed by the parent or guardian and recommended by the concerned Head of the Department. Leave will be granted when it is applied for, in advance, and only for valid reasons. In case of sickness and other unavoidable