



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	ADHIPARASAKTHI COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
• Name of the Head of the institution	Dr A MOHAMED SADIQ
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04173242226
• Alternate phone No.	04173242644
• Mobile No. (Principal)	9597634351
• Registered e-mail ID (Principal)	apcasgbn19@rediffmail.com
• Address	ADHIPARASAKTHI COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS), G.B. NAGAR, KALAVAI - 632 506, RANIPET DISTRICT, TAMIL NADU
• City/Town	KALAVAI, RANIPET DISTRICT
• State/UT	Tamil Nadu
• Pin Code	632506
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	23/09/2010
• Type of Institution	Co-education

• Location	Rural						
• Financial Status	Self-financing						
• Name of the IQAC Co-ordinator/Director	Mr N T RAVINDRAN						
• Phone No.	04173242226						
• Mobile No:	9994871081						
• IQAC e-mail ID	apcasgbn19@rediffmail.com						
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.apcas.ac.in/download/downloads/2312211140243578.pdf						
4.Was the Academic Calendar prepared for that year?	Yes						
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.apcas.ac.in/download/downloads/2611211506088170.pdf						
5.Accreditation Details							
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to		
Cycle 2	B	2.83	2014	14/09/2014	13/09/2019		
Cycle 1	B++	82.7	2007	31/03/2007	30/03/2012		
6.Date of Establishment of IQAC			26/09/2007				
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?							
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount			
Nil	Nil	Nil	Nil	Nil			
8.Provide details regarding the composition of the IQAC:							
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File						

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> The teaching-learning and all academics activities were transferred to online platforms due to CoVID-19 lockdown. 		
<ul style="list-style-type: none"> IQAC, along with the Department of Computer Science and Applications, provided training to faculty members to handle online classes using ICT tools during CoVID-19 lockdown 		
<ul style="list-style-type: none"> All the faculty members were encouraged to participate in Online FDP, webinar etc., during lockdown period to upgrade themselves academically. 		
<ul style="list-style-type: none"> The IQAC encouraged the staff and Cell/Club in-charges to organize online programmes (Quiz, Seminars, etc.) during CoVID-19 lockdown. All the departments, Clubs have conducted online quiz programme. 		
<ul style="list-style-type: none"> Department of Computer Science and Applications conducted an International webinar on Deep learning in Cloud Computing Environment on 29.05.2020. 		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
Planning to motivate UG & PG students to join online learning platforms, use smart phone as a learning tool.	Students and faculty members are registered in online learning platforms like SWAYAM and NPTEL
Computer department plans to introduce skill based practical like web design, web application, and website development.	Practical programme have been introduced in II MCA from this session.
Department of Computer Science proposes to introduce a new job oriented elective paper in Machine learning, Internet of Things.	Both electives have been approved by the BoS and Academic Council and is introduced from 2020-2021.
Facilitation of COVID isolation centre in the college during COVID 19 pandemic.	Isolation centre was established in the college hostel during lockdown
One Day Webinar Use of Google Classroom for Teaching, Learning and Evaluation.	Organised on 03.08.2020
Online access for admission to be provided to the students	Online access for admission is provided to the students
Regular connectivity of faculty members with the students for assuring their good mental health during the pandemic.	Faculty members have maintained the regular connectivity with the students to assure their good mental health during the pandemic through various platforms-WhatsApp, Google meet, zoom etc.
Regular connectivity amongst the teachers through online meetings.	Regular connectivity amongst during the meetings held on d meet, WhatsApp etc.
Regular online meetings with the HoDs and faculty to adopt and learn new ICT software tools for online classes, and measures towards quality enhancement.	Periodical meetings were conducted by Principal and the IQAC.
Strengthen the research	Due to the encouragement, the

activities in the institute and motivate Faculty members to publish, research papers and books during COVID lockdown	staff members have published about XX articles in various journals during the academic year 2020-2021.				
Streamline online education programmes	The classes were conducted through GoogleMeet and the term tests and End Semester Examinations were conducted using GoogleMeet and Google Classroom.				
Preparation of Yearly Academic Calendar on the basis of University Academic Calendar	Academic Calendar was prepared and uploaded on the college website.				
The IQAC monitors the functioning of the committees, through conducting meetings and monitoring the reports they submit.	Regular meetings were conducted to monitor the progress.				
Registration of Alumni Association	Work is in progress.				
Clean and Green Campus & Plastic free zone	Students were given awareness on keeping the campus clean and green.				
To discuss the collection of data regarding the SSR preparation and the upcoming NAAC visit	Necessary committees were formed and collection of data is in progress.				
13. Was the AQAR placed before the statutory body?	No				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th><th>Date of meeting(s)</th></tr> </thead> <tbody> <tr> <td>Nil</td><td>Nil</td></tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	Nil	Nil
Name of the statutory body	Date of meeting(s)				
Nil	Nil				
14. Was the institutional data submitted to AISHE ?	Yes				
<ul style="list-style-type: none"> Year 					

Year	Date of Submission
2020-2021	22/01/2022

15.Multidisciplinary / interdisciplinary

The new National Educational Policy (NEP 2020) is being implemented at the national level with the objective of access, equity, inclusivity and quality. The College Management is planning to develop the infrastructural facilities so as to accommodate multidisciplinary and Interdisciplinary Programmes when the affiliating state university accepts and implements NEP. Training and orientation Programmes on NEP for teaching and non-teaching staff will be organized to make them ready for multidisciplinary and Interdisciplinary Programmes. We shall explore more options to blend the curriculum with the adequate provisions for providing more options for the students, without losing the emphasis on the core engineering knowledge and skills attributable to the core knowledge domain of the disciplines of the offered programmes.

16.Academic bank of credits (ABC):

The ABC regulations intend to give impetus to blended learning mode, allowing students to earn credits from various HEIs registered under this scheme and through SWAYAM, an online repository of courses. The student can earn up to 40 % credits from outside the college/university where she/he is enrolled for the degree/diploma program. Academic Bank of Credits facilitates deposition of credits awarded by Registered Higher Education Institutions, for courses pursued therein, in the Academic Bank Account of the student and the validity of such credits shall be as per norms and guidelines issued by the University/UGC. Until 2021-22 under CBCS curriculum, there was no mechanism for credit transfer between the constituent colleges of University of Delhi. However, under the new National Education Policy 2020, our college will take necessary initiatives under ABC guidelines of NEP as per norms and guidelines issued by the University/UGC. Those students appearing for NPTEL exams are opening ABC accounts with the help of NPTEL.

17.Skill development:

Skill development helps build up strong foundation for learners. The College has taken many steps to help students in becoming more skilled and job ready. The College has already been conducting certain Programmes on skill development like DMLT, JAVA, Tally, etc., in association with reputed organizations. The NSS Unit

regularly organizes activities to promote community responsibility: cleanliness campaigns, health screenings, blood donation camps, skill-building seminars, literacy campaigns and social awareness programs, etc. The Women's Cell has made consistent efforts in creating awareness about gender issues.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The significance of integrating and promoting the Indian Knowledge System is emphasized through the community-oriented programmes. Students are encouraged to observe the days of regional and national importance. Some of the present courses like Value education, Environmental studies are related with some social aspects of Indian society and these courses are integrated with the curriculum. The college is celebrating the International Yoga day and also Yoga sessions on every 3rd Saturday. In the college, classroom delivery takes place in bilingual mode to make students understand the subject in a more comprehensive way.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
The College has transformed the existing curriculum on OBE platform as per the NAAC guidelines. The PEOs, POs and Course Outcomes are designed for all courses/programs being taught in the Institute. The institute has developed the teaching plan as per the OBE requirements.
20.Distance education/online education:
ODL (Open and Distance Learning) is a system of education wherein teachers and learners need not to be present either at same place or same time and is flexible in regard to modalities and timing of teaching and learning as also the admission criteria without compromising necessary quality considerations. It aims to offer opportunities for lifelong learning. Students are directed to do MOOCs courses in NPTEL, SWAYAM platform. The College is a Local chapter for NPTEL courses.

Extended Profile

1.Programme

1.1

14

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 **1290**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **446**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **1250**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 **400**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 **47**

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 14

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 1290

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 446

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 1250

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 400

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 47

Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	47
Number of sanctioned posts for the year:	
4.Institution	
4.1	0
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	33
Total number of Classrooms and Seminar halls	
4.3	210
Total number of computers on campus for academic purposes	
4.4	7.61
Total expenditure, excluding salary, during the year (INR in Lakhs):	
Part B	
CURRICULAR ASPECTS	
1.1 - Curriculum Design and Development	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	
<p>All the courses in the programme of study offered by Adhiparasakthi College of Arts and Science (Autonomous) are developed with keeping in mind the relevance to local, national and global developmental needs. These are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes and courses offered by the college. Global strategies are introduced in the curricula of most departments to keep track of the universal trends so that the students can develop global competencies to achieve capability for</p>	

employability, innovation and research. All the departments have a Board of Studies (BoS) comprising the faculty and external subject experts, industrial expert and alumni, who after deliberations approve the syllabus of any course. Every programme presents programme outcomes, programme specific outcomes, and carries course outcomes of each course. Additionally, each course of any given programme provides course objective that details the learning outcome for that course.

Projects as well as professional and industrial training are included in the curriculum so that the students can get a view of the outside world and train themselves accordingly. A few courses in the curricula are modified to reflect the local socio-economic conditions of Tamil Nadu, specifically to that of the districts of Ranipet, Vellore, Thiruvannamali and Kancheepuram.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

23

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

17

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

1. Course on Issues relevant to Gender: A course on Value

Education is compulsory course offered to all UG students in second semester. The course explains the students' personalities like physical, emotional, and social growth of attitudes, habits, values, skills, and interests. It gives a positive direction to the students to shape their future.

2. Course on Issues relevant to Environment and Sustainability: A course of EVS is compulsory course to the first semester of all UG students. The subjects taught focus on the food chain, food web, pollution, social and environmental significance, climate change, sustainable energy, environmental ethics, water management, population control, the conservation of a clean and pollution-free environment etc.

3. Course on Issues relevant to Human Values: A course on Human Rights is a compulsory course to all PG students. The Course discusses importance of Human rights and freedoms, the course highlights on women's welfare, children's rights and their responsibility.

4. Courses on Issues relevant to Professional Ethics: The main courses that deal with issues relevant to moral values that guide the students' profession, resolve the moral issues in the profession. The courses like Business law, Principles of Management, Financial Accounting are intended to develop the students' professional ethics.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

12

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above**1340**

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**84**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following**B. Feedback collected, analysed and action taken**

File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	View File

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment of Students****2.1.1.1 - Number of students admitted (year-wise) during the year****479**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**479**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution organizes an induction program for the freshers on their first day, both at the college level and at the department levels. The students are introduced to the mission and vision of the college, rules and regulations followed in the college campus, code of conduct, dress code, autonomy status, conduction and patterns of Continuous Internal Assessment (CIA) tests and End Semester Examination (ESE), library rules, college timings and punctuality, regular in attendance and identity cards.

The institution follows all the possible measure to improve the quality of learning ability of the students. Staff members explain the objectives and outcomes of the course they handle before the onset of the course, in order to cultivate interest towards the subject. Bilingual teaching is adopted to increase the competency of the students in English and their performance in the examinations. Staff members identify slow and advanced learners in their subjects based on their performance and interaction in the class which includes test, assignments, group discussion and seminars. All the students are given equal chance and importance to express their ideas and doubts, for which necessary steps are taken to appreciate, clarify and guide them academically. Staff members also promote peer group learning by encouraging the students to share their concepts, conduct quiz among themselves to ensure a better learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
03/08/2020	479	47

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The college emphasizes on student-centric learning methods. Experiential and participative learning enhances the involvement of the students in the subject and this improves their academic performance.

Experiential learning given to the students includes laboratory demonstration classes, practical experiments, PowerPoint presentations, video sessions, Industrial visits, summer programs,

hands-on trainings and internships. The curriculum also includes project work as mandatory for the final year PG students. Under the guidance of their staff, students are assigned with individual project works in which the students are expected to identify their topic of interest, design their experimental protocol, learn the nuances, techniques, methodologies, practices and professional ethics in their field.

Participatory learning is facilitated by involving the students in seminars, group discussion, quiz, poster/chart/model making, assignment writing, class and term tests and internal marks are awarded based on their performance. Enrolling in NPTEL courses is encouraged which could aid the students to explore their opportunity to learn novel topics of their interest effectively. Certificate courses are also conducted by the institution in various disciplines. These courses are taught by the faculty members or experts from other institutes. Demonstration classes, practical sessions and problem solving methodologies are offered to improve their skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Google Classroom and WhatsApp groups are used to manage and post course-related information – learning material, quizzes, lab submissions and evaluations, assignments, etc. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching-learning process. The online learning environments are designed to train students in open problem-solving activity. Lab manuals are mailed to students well in advance, before the experiment is performed. The use of computers and the internet forms the major component of E-learning. In our institution 53 teachers are using ICT tools and resources available in 6 classrooms.

ICT Tools:

1. Projectors – projectors are available in different classrooms/labs

2. Desktop and Laptops - Arranged at Computer Labs.
3. Printers - They are installed at HOD Cabins.
4. Scanners - Multifunction printers are available.
5. Seminar Rooms - seminar halls are equipped with all digital facilities.
6. Smart Board - One smart board is installed in the campus.
7. Auditorium - It is digitally equipped with mike, projector, cameras and computer system.
8. Online Classes through Google Meet and Google Classroom
9. MOOC Platform (NPTEL)
10. Digital Library resources (DELNET, INFLIBNET, E-books, etc)

USE OF ICT BY FACULTY

1. PowerPoint presentations - Faculties are encouraged to use PowerPoint presentations in their teaching by using LCDs and projectors. They are also equipped with digital library, online search engines and websites to prepare effective presentations.
2. Industry Connect - Seminar and Conference rooms are digitally equipped, where guest lectures, expert talks and various competitions are regularly organized for students.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.apcas.ac.in/facilities/infrastructure/#guide5
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

47

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The college prepares its academic calendar consisting of all the plans and academic activities. This is planned at the end of the academic year by the Principal consulting with all the Heads of the Department and administrative bodies. The college calendar is given to all the faculty members and the students. Each semester consists of 90 working days. Month-wise, the working days and holidays are charted in the calendar.

Faculties prepare their teaching plan, examination schedule, conferences/seminars, guest lecture, industrial visits and sports activities, with keeping in mind the academic calendar. Teaching plan includes the conduction of test, seminars, submission of assignments, theory classes and practical session for every course. Every department proposes their academic plan in the beginning of the academic year.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full-time teachers against sanctioned posts during the year****47**

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year**21**

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

350

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

42

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0.00

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The evaluation process is instrumental to a student's personal and career development. Students appreciate an assessment of their academic performance and welcome constructive feedback. Since the Evaluation Process is one of the foremost components in maintaining the authenticity of an autonomous curriculum, utmost care is taken in the conduct of the examinations. The evaluation process is made known to the stakeholders during the orientation programme by the Principal when freshers come into the College. Periodically Mentors and HoDs orient their students regarding the same in the classes. The newly recruited staff members are also given an introduction to the examination system. Each department separately gives orientation to newly admitted students about CBCS, Continuous Internal Assessment by term tests and End Semester Examinations, question paper pattern, re-evaluation options, instant supplementary examinations and rules regarding their conduct during class tests and examinations. The details on passing minimum, overall grade point (OGP) calculation, eligibility for end semester examinations, question paper setting, mode of valuation, etc, are also informed to the students. The term test / semester examination schedules are provided in the College Calendar and the fee details are displayed on department notice board. Previous semesters' question papers are made available to the students from each department and are also available in the College library. Detailed information is also displayed in the notice board. Whenever, examination process reforms are introduced by the College, it conducts special orientation programme on the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

In programme planning, outcomes should be aligned, or connected, with departmental and institutional goals, and with the Degree Level Expectations established by University. Further along the renewal process, the program outcomes will be aligned with course level outcomes. The program outcomes are specific enough to explain how those broad expectations are accomplished within a given program, and course outcomes will specify what expectations an instructor has for the course, which are related to one or more program outcomes. The unit is determining learning outcomes for the programme, they recognize the need to have one or two outcomes related to research skills to ensure the expectations for graduates represent the vision of the program. This is passed through the Board of Studies and Academic Council. The Faculty focuses on specific target and standards to the subject to be achieved by the students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Programme outcomes and Course outcomes are stated for each course while the course content is prepared and then it is approved through the Boards of Studies and Academic Council. Staff members are made aware of these during general staff meetings held at the end and beginning of the academic year. A copy of the course content with the course outcomes is made available to the students for their reference, and the outcomes are clearly explained to the

students by the individual faculty in respect of their subject.

The attainment of course outcomes is measured by course teachers and tutors through the students' performance in CIA and ESE. Attendance is compulsorily taken for every hour. The class test and assignments are valued and the marks are recorded, which acts as a ready reckoner for the monitoring of the academic progress of the students.

The student's participation in the class and the marks scored in tutorials, assignments helps to judge the students by the staff members. The class tutors keep track of students' performance and maintain their assessment. Results of tests and exams are recorded and evaluated every semester. The slow learners are taken care of by the tutors. For example, when English as medium of instruction is found to be a barrier of learning, the bilingual method is used judiciously.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

444

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://www.apcas.ac.in/download/downloads/2112211710256710.rar>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The policy of the college is to promote research culture among faculty and students through motivation and facilitation of smooth implementation of research projects.

OBJECTIVE OF THE RESEARCH POLICY

The basic objective of the institute's research policy is to pursue and promote basic and applied research. It will be the endeavor of this institute to disseminate and update scientific knowledge in the field of research amongst academicians involved in research and to carry forward the findings of applied research to the benefit of the community.

The objective of Research & Development (R&D) inventiveness undertaken by Adhiparasakthi College of Arts and Science is to facilitate research careers, to support and strengthen the knowledge foundation and promote the creation of new applications, as well as societal impact of education, research and innovation. To achieve the high quality research ambience, the following policies have been in practice with continual efforts for revision and update.

- To create an enabling environment within the college in order to foster a research culture as well as provide required support through research framework and guidelines.
- To ensure publications in quality journals, indexed in Scopus/Web of Science and/or with good impact factor.
- To nurture an environment of understanding socially useful research with potential for commercialization and patenting.
- To ensure quality, integrity and ethics in research
- To serve as a facilitator providing professional guidelines, technical support and recommendation for financial assistance.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://www.apcas.ac.in/download/downloads/1512210632494024.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.3 lakhs

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

9

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Adhiparasakthi College of Arts and Science has an ecosystem that supports innovation and the creation of new ideas. The college encourages various research activities and skill-based projects by providing knowledge and the latest innovative technologies and infrastructure required in specific projects.

- Students, under the guidance of faculty, are involved in projects to develop the students' creative ideas and to get industry exposure.
- Various knowledge-based activities are organized throughout the year to encourage students' innovative and entrepreneurial skills.

The college promotes excellence in researching innovative activities on ecological concerns and issues. Students are also participating in innovative workshops and seminars in their respective departments.

The Research Committee of the college bridges the gap between teaching-learning and research-related activities. It encourages the science department to organize educational interactive sessions, workshops, and seminars with eminent speakers deliberating on recent research and knowledge. It also encourages faculty to publish their research in journals in reputed journals like SCI, Scopus, and UGC-approved journals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

0

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	No File Uploaded
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**3.4.2.1 - Number of PhD students registered during the year**

1

File Description	Documents
URL to the research page on HEI website	http://www.apcas.ac.in/facilities/research_activities/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

18

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

232

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year****28**

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)****0**

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year**0**

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Adhiparasakthi College of Arts and Science upholds its social responsibility as one of its highest priorities. It has conducted a significant number of extension activities to serve its community as well as students for holistic development of personality.

Objectives and Achievements of the Extension Activities

- Students develop a sense of belongingness to society and subsequently, they begin to consider their social responsibilities seriously.
- They become purposeful in accomplishing the goals of a project aimed at improving the prevailing conditions.
- They gain confidence when they accomplish the goals of the activity.
- Students develop life skills that are essential to perform the duties of an individual member of society.

Highlights of the Extension Activities Organized by the Institution

- NSS organizes numerous social welfare campaigns to create awareness among the public in the vicinity of the college.
- Students are encouraged to join clubs to engage in various extension activities organized by them.
- Students involve themselves in keeping the campus and its

surroundings clean - in response to the call by the NSS teams.

- The yoga and meditation club organises yoga programmes for mental fitness.
- The college has conducted a "Women's welfare" programme for girl students and women faculty members.
- The college has conducted various awareness programmes such as a Fire control programme and demo classes and preventive measures, social awareness for students and "Awaken the Lion within you", etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

2

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

500

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

21

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

11

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The ambience in which an employee functions reflects on the productivity of any institution. For an institution of Higher Learning, infrastructural facilities and access to learning resources are necessary for meaningful transfer and creation of

knowledge. The College takes systematic steps to make sure that constant upgradation takes place in this front.

Adhiparasakthi College of Arts and Science is located on 71.94 acres of land in a serene atmosphere congenial for learning and has adequate physical infrastructure to accommodate all its departments, classrooms, supportive facilities and hostels. The College is endowed with excellent facilities which include adequate, spacious and well ventilated Class rooms, Seminar / Conference halls, Laboratories including Animal House, Staff rooms, Hospital, Bank, ATM, Post Office, Canteen, Residential hostels, Play ground and Gym facilities to support the teaching-learning process.

Continuous power supply is provided by an exclusive HT line with a transformer. Power backup is provided by Generators with a capacity of 250 KVA. Separate multi-storied and imposing buildings are available for UG and PG programmes including administration. There are 3 hostels buildings, one for boys and two for girls.

All the departments have separate room for staff members. Staff rooms have adequate furniture and toilet facility. All the departments are provided with Computer, Internet facility, OHP etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Sports and games play a significant role in the educative system of Adhiparasakthi College of Arts and Science. Games like football, basketball, volleyball and cricket are available to students in the campus. Inter-department tournaments are occasions to demonstrate their team spirit. Every year few outstanding sportspersons get fee concessions in College. In the morning and evening regular students as well as athletes, use the playground for walking, jogging and other exercises.

Infrastructures and Fields / Courts Available

Indoor Stadium: Badminton, Table Tennis (2 Tables), Carrom Board, Chess Board

Outdoor Stadium: Ball Badminton, Basket Ball, Cricket, Foot Ball, Hand Ball, Hockey, Kabbadi, Kho-Kho, Volley Ball, 400 mts Track, Discus Throw, High Jump, Javelin Throw, Long Jump, Shot Put

Multi Gym: IF8102 Lat Pull down / Low Row, IFFB Flat Bench, Body Solid Gfid-71 Flat Incline Decline Bench, Rubberized Hexagonal Dumbbells – 3 kg, 5 kg, 7 kg, 8 kg, 10 g, 12.5 kg, 15 kg, 17.5 kg, 20 kg, 25 kg; IF8122 PEC FLY/REAR DELT; Olympic Bar –OB47 8.2 kg Curl Bar, OB60 13 kg, OB86 20 kg; Yoga mat 4 mm, Dumbell Rack 3 Tier, IF8110 LEG Press/Calf Raise, Olympic Rubberized Plates – 1.25 kg, 2.5 kg, 5 kg, 10 kg, 15 kg, 20 kg, 25 kg; Olympic Collars OC03, Tuff Stuff Calgym CG-5514 LEG Extension/Curl, IFCC Cable Cross Over, IF8121 Multi Press

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.apcas.ac.in/photo_gallery/g20211218/yoga_activities/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

351.00

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The primary objective of our library is to provide information and knowledge to its students and staff through its collection of documents. Library has been acquiring different types of documents and organizing them for the efficient usage. It also provides support to all the Teaching, Non-Teaching Staff and Students at Under Graduate and Post Graduate levels to meet the requirement in terms of Books, Journals, Magazines, etc.

The reading room is well furnished to accommodate 75 students at a time and provides conducive environment for study. Exclusive reference section is available in the library. A visitor's book is maintained for students and staff. New arrivals of books and journals are displayed on separate stands and racks.

The college has a Library Advisory Committee (LAC). It has Dr. A Mohamed Sadiq (Principal) as chairman, Mrs. K Jayachitra (Librarian) as convener and all HODs as members.

Initiatives of LAC

- Developing strategies for improvement of facilities to the staff and students.
- Compiling the requirements of books, journals, DVD and CDs, etc, from all departments once in six months and their purchase as per feasibility.
- Suggesting technology-based solutions and tools to support library functioning.
- Assessing the financial support required by the library.
- Providing support to the librarian in taking important decisions having implications for the users. Preparing budgetary requirements for the next year. Collecting feedback from the faculty and students regarding library services.

- Establishing a bridge between Library, Academic fraternity and college management

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

E. None of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.00

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

7:107

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

- The institution has 210 highly configured Computers and there is an Internet Lab with 20 systems connected with high-speed internet connection.
- There are separate labs for 2 undergraduate programmes - B.C.A. and B.Sc. (Computer Science) and 1 postgraduate programme - M.C.A.
- Two separate labs in PG Block and Two separate labs in UG Block.
- The college server room is equipped with 2 high end servers which is utilized by the entire college.
- Each lab contains a server with the configuration as follows.

SERVER CONFIGURATION

INTEL ZEON 3.0 GHZ WITH INTEL EM 64T 4GB RAM, 1TB SATA HARDDISK

- There are a total of 210 desktops in the college.

CLIENT CONFIGURATION

INTEL P IV 2.4 GH, 1 GB DDR, 40 GB HDD

- 20 systems are in the concept of N-Computing. This is used to share the resources among the students.
- The Computer Labs are regularly updated and upgraded with Open-Source Software such as Tomcat Web Server, Red hat Linux, MySQL, etc. and Proprietary Software's i.e., Operating System upgraded to 64 bit, Microsoft Office, Oracle 8i, JBuilder, JDK 1.6, Tally ERP9, SPSS 20.6, Multimedia English Language Software, Advanced communication Skills software etc. to cater to the needs.
- Software facilitates for admission, examination cell and library.
- Internet facility with 12 Mbps bandwidth connects all nodes

in the departments, office, seminar hall and lab.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1290	200

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

D. 5 Mbps - 20 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)****351.00**

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The campus has a designated Engineering Division with a Civil Engineer as its chief, which supervises the maintenance of the infrastructure. It has a separate set of Office staff as well as Maintenance staff consisting of technically qualified people as mechanics, plumbers, electricians, civil workers, carpenters and painters to look after the maintenance and repair. All equipments in the College are maintained by the visit of service personnel. The Office of the engineering division is in charge of

- Renewal of building license
- Renewal of stability certificate for building
- Renewal of fire safety license
- Renewal of sanitary license
- Obtaining approval for newly acquired land and plan approval for new buildings
- Maintenance of generators, reverse osmosis water plant and steam boiler facility.
- Annual electrical inspection work
- Cleanliness and Maintenance of all buildings and grounds
- Liaison with the government offices

The laboratories are maintained by the respective Laboratory Assistants under the guidance of the Heads of the Department. Class rooms and rest rooms are maintained by the team of menial staff.

Campus Specific Initiatives to Improve Physical Ambience

- Greenness and cleanliness are the dominant features of the campus. A variety of plants, trees and saplings are planted around the campus.

- The trees are tagged with their botanical names.
- Right ambience for students and staff members is guaranteed by providing lush lawns and landscapes in front of both the UG and PG buildings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

107

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

79

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

D. Any 1 of the above

File Description	Documents
Link to Institutional website	http://www.apcas.ac.in/download/downloads/1012210434556185.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

6

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of outgoing students who got placement during the year****24**

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education**111**

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year****5**

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year****0**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Encouraging student involvement in every sphere of activity within the college enables the students to develop leadership qualities resulting in their overall developments. The students' representative and an assistant from all UG and PG classes were elected by class students. Monthly meeting is conducted with the Principal as the chair person. This council is represented in various club and cells activities such as Anti-ragging Committee, Hostel Advisory Committee, Spiritual Committee, Cultural Committee, Sports Committee and Redressal cell etc. This council also undertakes review of activities and planning and execution of department programmes. The activity does not involve any funding.

The Student Council organizes various events such as Teachers' day, Women's day, Environment protection day, AIDS Awareness Day, Voters Awareness, Pongal Vizha, Cultural Day. They also make representations about common grievances or proposals. They show active involvement in maintaining the ambience of the college campus

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has well established Alumni Association to foster a spirit of loyalty and promote the general welfare of our organization. Though not registered, it strengthens the ties between alumni and the community. The Alumni Association Annual meeting takes place on 26th January of every year. The association is informally organised with Secretary, Principal, Staff members and alumni. One alumnus is deputed as a member into the board of Studies of each department to contribute to restructuring and updating of the curriculum. The alumni are invited to participate in the important programmes. Alumni members residing in various parts of India and abroad share their experiences with staff and students during their visit. Enterprising alumni are invited to talk to the current students about the career opportunities available in their field of specialization. They help our students to get exposure in various methodologies used in research centres and industries. Alumni who are employed in corporate sectors come forward to give career guidance to students and / or to conduct campus interviews and offer career opportunities for the present eligible students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision of the College: Our Vision is to mould youth to combat changing challenges and to serve global community, with professional competence and spiritual commitment to excellence.

Mission of the College: Our Mission is to provide quality, value-based and career-oriented education to students, especially rural young men and women, who will be agents of social transformation and global development through their selfless and spiritual service.

The College Governing Council, at the highest level of Management, gives enlightened leadership to the officers of the College, namely the Principal, who in turn leads the College. His Holiness Arul Thiru Bangaru Adigalar is the President of the Governing Council. The Chairman appoints the other members of the board, including the Vice-President, Managing Trustee, Treasurer and Secretary. A Representative nominated by the Thiruvalluvar University is also a member. The Principal is the ex-officio member of the board. The Governing Council is the final decision making body regarding the administration of the institution. This body takes major policy decisions and provides the necessary infrastructure to run the College.

The Managing Trustee (Correspondent) is the Administrative Head in the College and represents the Management before the Governing Council, the Government and the Directorate of Collegiate Education on all matters relating to the general administration of the College. He plays a supportive role to the academic community headed by the Principal and complements the work with his help and encouragement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Our college has separated all the important activities/functions into various groups which are allocated to the committees constituted for the specific purpose.

The Principal of the college has a dual role in our organizational structure. He is a member of the Governing Body and hence, plays an important role in framing policies, strategies and plans. When it comes to the execution of the policies he heads all the committees and provides required inputs to keep the committees focused on the vision of the Governing Body.

A well-established system is in place for recording every receipts and payment as per the rules and regulations framed by the Finance Committee. Every receipt is authorized by the Principal and checked by the Accounts Officer. All types of payments are approved and sanctioned by the Accounts Officer and the Principal. Once the expenditure is incurred, the Accounts Office verifies all the documents and is again checked by the Accounts Officer and final payment is authorized by the Managing Trustee.

Academic Council comprises of heads of all the Departments, This body holds its meetings at the beginning of the session to formulate broad guidelines necessary for the execution of the vision as desired by the Governing Body of the college. Academic Council contributes to the formulation of syllabus, reviews it in the meeting, and gives its final approval after discussions.

Internal Quality Assurance Cell (IQAC) is an important organ of the planning and execution structure.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Institutional Governance Model divides the entire exercise of monitoring, evaluation, formulation, and execution of plans, policies, and strategies. This process is broadly divided into four parts:

1. Brain Storming exercise involves understanding the past, present, and future trends. This prepares the management for the next level.
2. Getting Ready to Go involves the formulation of policies and plans where the future course of action is provided, both in quantitative and qualitative terms. Management prepares plans for immediate concerns and long term plans keeping in view of the vision.
3. Tasting the Truth means actual execution of plans and policies or encountering the ground realities.
4. Input Generation is based on the feedback, evaluation, and analysis of the past performance. This becomes a basis for the Brain Storming Exercise.

Brain Storming exercise is primarily done at the Principal's level who is assisted by the IQAC members and HoDs. All important decisions for the regular administration of the college are taken in the meetings held under the Chairmanship of the Principal and all the members contribute to the best of their ability. Once this process is completed, the proposals and plans are submitted to the Governing Body for approval. On the basis of a review of the proposals, the management gives directions and guidance to the Principal for the actual implementation.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Organizational Structure of the College consists of the Management, Governing Body, the Principal, the teaching staff, the non-teaching staff and the students.

The Management of the College constitutes the highest decision making body, which is in constant touch with the Principal on all matters pertaining to the smooth functioning of the institution.

This is followed by the Governing Body of the College which meets periodically to review the progress and discuss issues relating to finance, infrastructure, faculty recruitment and the matters related to the overall development of College.

The Principal is assisted by Vice-Principal, HoDs of the Departments and the Non-Teaching Staff which comprises of the Accounts Officer, Accountant and Office Assistants.

The HoDs oversee the smooth functioning of the departments for which, meetings are held on a regular basis to discuss issues and concerns relating to curricular and extra-curricular activities.

Academic Council meetings are held every year for the effective planning and implementation of programmes like teaching, learning, academic administration, curricular and extracurricular activities.

The College also has Internal Quality Assurance Cell (IQAC) which works towards realisation of the goals of quality enhancement and sustenance. The IQAC plays an important role for monitoring the internal quality of the institution.

The Library organization includes Librarian and library attendants.

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.apcas.ac.in/about_us/administration/
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Apart from regular payment of salary including all allowances, the college has a well-established and transparent system of maintaining contributory provident fund record of all regular teaching and nonteaching staff.

Other welfare activities managed by the college are:

Teaching Staff:

- Contributory Provident Fund.
- One way concession in Bus Fee.
- Sports facility.
- Financial assistance for presenting papers in National/International Conferences.
- Maternity Leave for female staff.

- Dispensary and Pharmacy

Non-Teaching Staff:

- Contributory Provident Fund
- Full concession in Bus Fee.
- Sports facility
- Uniforms are provided.
- Advance to meet festival expenditure.
- Maternity Leave for female non-teaching staff
- Dispensary and Pharmacy

Students:

- Scholarship and Financial aid for Poor students.
- Group Accident Insurance scheme.
- Dispensary and pharmacy.
- Cash award for Meritorious students.
- Fitness (Gym) centre for students.
- Transport facility.
- Typing Class, Internet Lab, Career Guidance, Training and Placement cell.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

3

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Institution regularly follows Internal & external financial audit system by means of:

Finance Committee of the College decides on the annual budget to be allocated for each department, maintenance, creation of new infrastructure and other College related activities based on the requirements obtained from the Departmental annual budget. The decisions taken by the Finance Committee is duly approved by Managing Trustee and subsequently by the Board of Trustees of Adhiparasakthi Educational trust. The financial transactions are done through Challans, cheques, demand draft or NEFT transfer.

Qualified Internal Auditors have been permanently appointed and a team of staff under their guidance performs a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise, an external audit is also carried out in an elaborate way on quarterly basis. The

institutional accounts are audited regularly by both Internal and statutory audits. So far, there have been no major findings / objections. Minor errors or omissions pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.00

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

A College that is ever striving for quality will always be in need of resources. It is therefore imperative that the College devise ways and means to mobilize the resources it needs. Some of the methods used by the College towards achieving these goals are given below:

- Investing all funds / fee received in fixed deposits till the amount is needed to gain interest.
- Small amount of the fee being set apart as corpus fund
- Sharing the needs of the College with alumni and friends of the College for setting up of endowments - for scholarships and lectures.
- The College enjoys a cordial relationship with philanthropists and sponsors who have been extending financial support over the years. Their continued support is assured.

Besides the Governing Council, the Finance Committee of the College meets on timely basis to monitor the effective and efficient use of financial resources. A Budget is formulated every financial year with approval from the Finance Committee and Management Board. Enhancement in the fee structure is passed in the Finance Committee and Board and then informed to the HoDs.

Every department is given an allotment based on the need of the department. Staff members take an advance and settle the amount before taking the next advance. Every bill is checked by the Assistant Administrative Officer and the Accountant before passing.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. The teaching-learning processes and all academic activities were transferred to online platform due to CoVID-19 lockdown.

Due to the CoVID-19 pandemic situation, the Government announced lockdown from March to December, 2020. Hence, the IQAC suggested that all the offline academic activities to be transferred to online mode, as per the instructions of the Government. Initially the staff conducted daily class tests till the conduction of the End Semester Examination through online mode using Google Meet, Google Classroom and WhatsApp Groups. Once the regular classes began after the Semester exams, the online classes were conducted in the online mode with Google Meet. The study materials were shared using WhatsApp groups and Google Classroom. To facilitate this the IQAC requested the Department of Computer Science and Applications to organize a Webinar on the Use of Google Classroom for Teaching-Learning Evaluation. This programme was conducted on 3rd August, 2020.

2. All the faculty members were encouraged to participate in Online Faculty Development Programmes Webinars, etc during the lockdown period to upgrade them academically.

During the lockdown period, many institutions organized online FDP and Webinar programmes. The IQAC requested the staff members to attend them and enrich themselves and upgrade themselves academically. All staff members attended online FDP, Webinars and Quiz programmes and enriched themselves.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The planning of IQAC begins with enlisting various plans for the session and ends with the comparison of actual work done with the planned one. Normally, unfinished tasks at the end of the session, if any, are taken up for the next plan.

The college has designed an inclusive feedback mechanism through well-structured questionnaires from all the stakeholders, viz. students, teachers, parents, alumni, and employees for assessing the teaching-learning process.

All the HoDs share their opinions in the Academic Council where plans and programs are developed for the college under the leadership of the Principal. Representatives of Non-Teaching Staff also contribute to enriching the quality of decisions that IQAC takes from time to time.

College holds seminars where experts are invited to speak on various issues related to Quality Assurance procedures as required by Internal as well as External Quality Assurance Agencies. The principal of the College holds interactive sessions with the staff members for improving the quality of the classroom teaching. The faculty development program for the staff are conducted for improving the quality of their Teaching. IQAC prepares policies and plans keeping the vision of the UGC, the University, and other National Agencies in view.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Enviro club conducted the observance of social justice on 17.09.2021. The global festival known as International Women's Day honors the social, economic, cultural, and political accomplishments of women. The women's cell aims to maintain a secure workplace and to offer a method for investigating instances of sexual harassment at work. Adhiparasakthi College of Arts and Science's Women's Cell organizes various activities to make aware of females students through webinar on "Decrypting the Secrets of Women's Health" and elimination of violence against women. In order to raise public awareness of HIV/AIDS, the Indian government established the Red Ribbon club initiative in schools and

colleges. Adhiparasakthi College of Arts and Science's RRC Club has organized a number of events, including initiatives to raise awareness of AIDS and encourage students to take an oath on World AIDS Day. For the protection of the students, a surveillance camera was mounted at the entrance gate. The Ladies Hostel employs professional security personnel round-the-clock to preserve security. After receiving proper permission from the hostel administration, visiting parents and relatives of hostel residents are permitted access to the reception area in the hostel.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Adhiparasakthi College of Arts and Science are dedicated to ensuring that sustainability is a key factor in the maintenance management of the institute's built infrastructure. All classrooms, laboratories, departments, and administrative offices generate waste, which is disposed of in room-based waste bins. On college campuses, there is waste water recycling plants with a 4, 50,000 liter capacity. The plant has a10, 000 liters per hour purification capacity during operation. This plant's purified water is recycled for use in gardening. Hazardous substances are kept out of pupils' reach in a different area of the lab. College campus contain an animal house where some biomedical waste is produced for research purposes. Even though there is almost any

garbage, the animals' carcasses are appropriately disposed of. To collect the produced animal wastes, KenBioLinks Pvt. Ltd. and I have an MoU in place. The college adheres to the Pollution Control Board's programs to limit on-campus e-waste generation. All e-waste equipment that cannot be refurbished or reused is disposed of by licensed suppliers. E-waste is kept in a secure location in preparation for disposal or exchange. To create organic manure for gardening, degradable solid wastes gathered and disposed of in the vermicompost unit.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	C. Any 2 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,	D. Any 1 of the above
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reader, scribe, soft copies of reading materials, screen reading, etc.	
File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).	
<p>PONGAL CELEBRATIONS:</p> <p>Pongal marks the auspicious beginning of Uttarayan – Sun's journey northwards. The Pongal is celebrated within the college campus. Pongal celebrations were inaugurated with prayers. The staff members and students were involved in the preparation of Pongal in new earthen pots. Traditional games like Uri Adi and folk dances were conducted. At the time of culmination of the Pongal celebration, delicious Pongal was distributed to all the students and staff members.</p> <p>CHRISTMAS CELEBRATION:</p> <p>Christmas is widely known worldwide as it marks the birthday of Jesus Christ and deliverance of humanity from evil. The spread of affection and peace among humankind is the supreme message of Christmas. The festival is celebrated on 25th December every year. Before beginning the celebrations, the students decorated a stunning Christmas hut and tree with different ornaments, tinsel and twinkling lights, hung up balloons, and decorated the lobby to spread the Christmas spirit in everyone in the campus. The students participated with great joy and enthusiasm.</p>	

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

To mould the students and employees, our institution has adopted certain constitutional values, rights, duties and responsibilities in order to make them as proper citizens of India. Human rights were taught to the students to know the constitutional values of India and to respect every human in the country. Sustainable development is important for future generations; for this purpose, the students were made aware of environmental issues by teaching environmental studies in their course of study. Campus cleaning activity was carried out by our students to create awareness about clean environment which is an activity of "Swatch Bharath" mission. The students were actively involved in extension activities such as, plantation drives to provide a clean and green environment inside the college premises. Our college was actively engaged in imparting values to students to make them better Indian Citizens. Students, staff and non teaching staff were involved in national celebrations such as Independence Day (celebrated on 15th August) and Republic day (celebrated on 26th January), which were marked with flag hoisting by the Principal and speeches by students highlighting the freedom struggle and the importance of Indian Constitution.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution

C. Any 2 of the above

organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

INDEPENDENCE DAY

On August 15th, the college's staff and students observed India's Independence Day. For the ritual of raising the flag, the staff members gathered on the college grounds. For the college, it had been a tremendously remarkable day. The Principal Dr. A. Mohamed Sadiq raised the flag to honor the occasion.

REPUBLIC DAY

On January 26th, the college campus had a Republic Day celebration. On the college campus, staff and students gathered for the ceremonial of raising the flag. At 9:00 AM, Dr. A. Mohammed Sadiq, the principal, raised the flag.

INTERNATIONAL YOGA DAY

Every year on June 21st, the institution observes Yoga Day to raise awareness of the benefits of yoga among the faculty and students. A holistic approach to health and well-being, yoga depicts the fusion of personal consciousness with universal consciousness, an ideal balance between the mind and body, and man and environment.

INTERNATIONAL WOMENS DAY

Every year on March 8th, the College observes Women's Day by hosting a number of events to recognize the contributions of women in various fields.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Title of the Practice: Type writing training to all students.

Objectives of the Practice:

- To help the student learn skills and information that will help them to future success.
- To help the students to understand the opportunities present in the college and develop a smooth transition to campus life.

The Context:

It is a common fact that most of the students, hailing from the rural areas are not conscious about their career. We offer typewriting training for students planning to get into business areas and also for students preparing for competitive exams.

The Practice:

- Designed specifically for those with no formal writing training, this course starts with finger placement.
- need for typographic writing courses for personal use developed, and typographic writing courses for personal use are offered at our college.

Evidence of Success:

- It is quite impressive that many of the participants have fared well in placement interviews.

Problems Encountered and Resources Required:

- Initially, many students hesitated in participating in these activities. Slowly after the success of this initiative, students voluntarily came forward to mark their presence.
- To perform these programs, required equipments have to be procured.

File Description	Documents
Best practices in the Institutional website	http://www.apcas.ac.in/download/downloads/2312211609366611.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Institution Distinctiveness

Our vision is to mould youth to combat changing challenges and to serve global community with professional competence and spiritual commitment to excellence. Our mission is to provide quality, value based and career-oriented education to students, especially rural young men and women, who will be agents of social transformation and global development through their selfless and spiritual service.

Skill development:

The institution arranges skill-oriented programmes to transform rural minds into competitive minds. The programs organized are Tally, ICMA (Institute of Cost and Management Accountant), DMLT, Type writing and Aptitude class.

Prize money for rank holders:

Our institution offers a sum of Rs. 10,000 to the students who secured first mark in all departments. First rank holders of all the departments will get the prize money. This prize money is given by management on the eve of Arulthiru Bangaru Adigalar's birthday.

Ethical and Human Value Development:

Ethical value is the foremost interest of our institution; students are motivated to actively participate in NSS program for adopting local villages. NSS students clean the adopted village school, streets and temples. Every year students of our institution participate in blood donation camp. Students also participate in various club activities such as YRC, Enviro club etc.

File Description	Documents
Appropriate link in the institutional website	http://www.apcas.ac.in/download/downloads/2312211610089448.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Initiative for National & International Linkage.
- To establish collaboration and exchange program with reputed institutions
- To submit proposals to funding agencies for research and Modernization of Laboratories
- Will plan for professional ethics programmes for students, teachers and administrators.
- To plan to introduce Business English Certificate (BEC) course and NSE Academy Certification in Financial Markets
- Plan to revise syllabus
- Plan to introduce self-study paper for PG students
- Publication of Research Journal/News Letter of the College.
- Plan to make mandatory internship programmes for PG students
- Plan to increase more ICT enabled class-rooms